



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Tuesday, January 21, 2025 - 6:00 PM

R. Finn Smith
Commissioner - District 1
Joseph D. Calderón
Commissioner - District 4

Sam D. Cobb, Mayor
Christopher R. Mills
Commissioner - District 2
Dwayne Penick
Commissioner - District 5

Larron B. Fields
Commissioner - District 3
Don R. Gerth
Commissioner - District 6

AGENDA

City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio and
View Online at www.hobbsnm.org

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the January 6, 2025, Regular Commission Meeting (*Jan Fletcher, City Clerk*)

PROCLAMATIONS AND AWARDS OF MERIT

2. Recognition of City Employees - Milestone Service Awards for the Month of January, 2025 (*Manny Gomez, City Manager*)
 - 5 years - Jairo Carrillo-Soto, Hobbs Fire Department
 - 5 years - Scott Shed, Building and Permitting Department

- 10 years - Justin Sharp, Utilities Department
- 10 years - Seth Ford, Hobbs Police Department
- 10 years - Douglas Faulkner, Hobbs Police Department
- 30 years - Jan Fletcher, City Clerk's Office
- 30 years - Shawn Williams, Hobbs Fire Department

PUBLIC COMMENTS (Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)

CONSENT AGENDA (The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)

3. Resolution No. 7578 - Stating the Reasonable Notice Procedures for the City of Hobbs Pursuant to the New Mexico Open Meetings Act
(*Valerie Chacon, City Attorney*)

DISCUSSION

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

4. Resolution No. 7579 - Authorizing an Allocation of Lodgers' Tax to Fund Various Events for FY 2025 (*Toby Spears, Finance Director*)
5. Resolution No. 7580 - Adopting Budgetary Adjustment #2 for the Fiscal Year 2024-2025 (*Deb Corral, Assistant Finance Director*)
6. Consideration of Approval of a CES Contract with G & G Roofing for Roof and HVAC Replacement at Municipal Court, Police Dept. and Police Dept. Annex in the Amount of \$2,128,051.32 (*Shelia Baker, General Services Director*)
7. Consideration of Approval of a Contract with Constructors, Inc., in the Amount of \$2,831,739.66 for Mill and Overlay of West County Road (State of New Mexico Price Agreement 40-80500-23-17072) (*Shelia Baker, General Services Director*)
8. Consideration of Approval of a CES Contract for Design Services with Pland Collaborative for the Hobbs' Downtown Shipp Street Plaza Renovation Project, in the Amount of \$124,121.23. (*Todd Randall, Assistant City Manager*)
9. Consideration of Approval of Change Order No. 4 for Bid No. 1606-24 2021

Hobbs CDBG Infrastructure Improvements with Ramirez & Sons, Inc. in the Amount of \$1,109,977.80 Including New Mexico Gross Receipts Tax (*Anthony Henry, City Engineer*)

10. Resolution No. 7581 - PUBLIC HEARING: Enforcing or Rescinding Resolution No. 7572 as it Applies to Condemned Property at 2225 North Kingsley (*Valerie Chacon, City Attorney*)
11. Resolution No. 7582 - PUBLIC HEARING: Enforcing or Rescinding Resolution No. 7572 as it Applies to Condemned Property at 400 North Turner (*Amber Leija, Assistant City Attorney*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

12. Next Meeting Dates:

City Commission Regular Meeting:

- Monday, February 3, 2025, at 6:00 p.m.
- Tuesday, February 18, 2025, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Minutes of the January 6, 2025, Regular Commission Meeting

DEPT OF ORIGIN: City Clerk

DATE SUBMITTED: 1/8/2025

SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

Minutes of the regular meeting of the Hobbs City Commission held on January 6, 2025.

Fiscal Impact:

N/A

Attachments:

January 6 2025 - Minutes

Recommendation:

Motion to approve the minutes as presented.

Approved By:

Minutes of the regular meeting of the Hobbs City Commission held on Monday, January 6, 2025, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico. This meeting was also broadcast via Livestream on the City's website at www.hobbsnm.org.

Call to Order and Roll Call

Mayor Sam Cobb called the meeting to order at 6:00 p.m. and welcomed everyone to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Joseph D. Calderón
Commissioner Chris Mills
Commissioner Dwayne Penick
Commissioner Don Gerth
Commissioner R. Finn Smith
Commissioner Larron B. Fields

Also present:

Manny Gomez, City Manager
Todd Randall, Assistant City Manager
Valerie Chacon, City Attorney
Medjine Desrosiers-Douyon, Deputy City Attorney
August Fons, Police Chief
Ricky Guerrero, Police Captain
Marina Barrientes, Police Captain
Steve Butler, Detention Administrator
Mark Doporto, Fire Chief
Ryan Herrera, Deputy Fire Chief
Adam Marinovich, Deputy Fire Chief of Support
Tony Alarcon, Fire Inspector
Shannon Arguello, Municipal Court Administrator
Shelia Baker, General Services Director
Toby Spears, Finance Director
Anthony Henry, City Engineer
Nikki Lawless, Library Director
Bryan Wagner, Parks and Open Spaces Director
Lou Maldonado, Parks Superintendent
Matt Hughes, Rockwind Superintendent
Michal Hughes, Recreation Superintendent
Doug McDaniel, Recreation Director
Tim Woormer, Utilities Director
Nicholas Goulet, Human Resources Director
Tracy South, Assistant Human Resources Director
Selena Estrada, Risk Management
Chad Littlejohn, Marketing Coordinator
Christa Belyeu, I.T. Director

Julie Nymeyer, Executive Assistant
Jan Fletcher, City Clerk
Rose Galavez, Assistant Deputy City Clerk
Alyxandra Salas, City Clerk Record Specialist
2 citizens

Invocation and Pledge of Allegiance

Commissioner Fields delivered the invocation and Commissioner Penick led the Pledge of Allegiance.

Approval of Minutes

Commissioner Fields moved the minutes of the regular meeting of November 18, 2024, and the work session of November 12, 2024, be approved as written. Commissioner Gerth seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

None.

Public Comments

Mr. Joe Cotton announced a celebration of Martin Luther King Jr's birthday this year and stated there will be a three-day event starting on Saturday, January 18, 2025, at Your Safe Space located at 1124 E. Humble St. This event is partnered with United Way of Lea County and will start at 11:00 a.m. The second day will be a day of service at St. John's Church where there will be speakers, including Commissioner Fields, and there will be food boxes given away at noon. There are over 700 meal boxes expected to be given away this year. On January 20, 2025, which is Martin Luther King Day, the community will meet at noon at the Martin Luther King Soccer Complex for a march to Booker T. Washington School where there will be more speakers from the community. He stated the theme this year, in honor of Martin Luther King, is "Mission Possible".

Consent Agenda

None

Discussion

Recreation Department 2024 Annual Report

Mr. Doug McDaniel, Recreation Director, presented the 2024 Annual Report for the Recreation Department. Through the use of a PowerPoint Presentation, a copy of which is attached to these minutes, Mr. McDaniel reviewed the programs from 2024 for all divisions of the Recreation Department including attendee participation numbers, revenue and special event descriptions. The Recreation Divisions include Aquatics, CORE, Recreation, Rockwind Community Links Club House, Senior Center and the Teen Center.

Commissioner Mills stated the information presented is great, and he inquired where someone could access these highlights and facts on the website.

In response to Commissioner Mills' inquiry, Mr. McDaniel stated the report will be placed on the City's website and on social media.

Mr. Manny Gomez, City Manager, also responded to Commissioner Mills and stated there is a monthly and annual City Manager Monthly Report available on the website which contains many statistics and facts.

Mayor Cobb commended Mr. McDaniel for a job well done in presenting in the annual report.

Action Items

Resolution No. 7577 - Authorizing the Mayor to Make Appointments to Various City Advisory Boards

Mayor Cobb stated there are two new Advisory Board members being appointment. He stated Ms. Angela Courter, who is a United States Airforce Veteran, is being appointed to a two-year term on the Veterans Board. The second applicant, Ms. Carly Pettigrew, is being appointed as the new member of the Library Board, whose family was named the 2024 Library Family of the Year. This is also a two-year term, expiring March 31, 2027. Mr. Thomas K. Wilson and Mr. Terry Sowell are being re-appointed to the Lodger's Tax Board with their terms expiring January 1, 2028.

There being no discussion, Commissioner Calderón moved to approve Resolution No. 7577 as presented. Commissioner Penick seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth

yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached.

Consideration of Approval of the Paid Time Off (PTO) Payout for Calendar Year 2024 (Toby Spears, Finance Director)

Mr. Toby Spears, Finance Director, stated section 2.56 of the Hobbs Municipal Code sets the paid time off cap at 320 hours for all general employees and 456 hours for all Fire Department employees. This allows Police employees the option to buy down to 320 from their 456 cap. At the end of the calendar year, any employee who is over his/her paid time off cap shall be paid for every hour over his/her paid time off cap. Article 8 additionally states that in the event the City's general fund cash reserve dips below 20% at the end of a fiscal year, the City may elect to increase paid time off caps until the following year in which general fund cash reserve is above 20%. The budgeted general fund reserve after BAR #1 is currently at 59%

Mayor Cobb stated the purpose of this is to start with a clean slate every year so PTO hours do not continue to carry forward over and over creating substantial liability for the City. It gives the City the ability to have true numbers and not have long-term liability that could potentially negatively impact the operating budget and cash flow.

There being no further discussion, Commissioner Fields moved to approve the Paid Time Off (PTO) Payout for Calendar Year 2024. Commissioner Gerth seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached.

Comments by City Commissioners, City Managers

Mr. Gomez stated the Advisory Boards play a crucial role in the success of our City government. He encouraged those who are interested in a civic opportunity to give back to the community to consider serving on one of the City's Advisory Boards. There are current vacancies on the Cemetery Board and the Community Affairs Board. He stated more information is available on the City's website which will provide a better understanding of the role of Advisory Board members. An application is available online at www.hobbsnm.org for anyone who is interested. If you are unable to complete the application electronically, you can contact the City Manager's Office to fill out a paper form.

Mr. Gomez stated Police Chief August Fons gave a brief presentation at the last Commission meeting regarding the Hobbs Police Department's accreditation process. Mr. Gomez stated this program began in 2002 within the State of New Mexico and includes 219 standards covering four different classifications. He stated these

classifications review administration, operations, personnel, and training. The goals of this accreditation range from strengthening crime prevention, establishing fair and non-discriminatory personnel practices, and boosting citizen and staff confidence within the agency. Mr. Gomez stated he attended the debriefing meeting provided by Ms. Roberta Baca, the team leader of the assessment team, along with Mayor Cobb, Assistant City Manager Todd Randall, Chief Fons and his staff. Ms. Baca provided a glowing evaluation of the men and women of the Hobbs Police Department, both sworn and civilian. There were exceptional ratings earned for the many standards that were reviewed.

Mr. Gomez stated the Hobbs Police Department was successful and earned its accreditation for another three years with the New Mexico Law Enforcement Standards Council through the New Mexico Municipal League. Mr. Gomez stated though the men and women of the Hobbs Police and Fire Department are not perfect, he has great respect for them. Everyone works hard every day to meet not only their department objectives of community public safety, but community, state, and federal mandates, many of which are unfunded and highly complex in nature. The Hobbs Police and Fire Departments are often unrecognized publicly but are of critical importance in the community. The personnel who fill these positions do so in a quiet, unassuming and highly professional manner. The Chiefs of these departments have the primary responsibility to ensure their departments respond to community public safety and address the welfare of this community in a fair, professional, and dutiful manner. He stated he is grateful to those members of our community who show continued support to the organization and the work that is accomplished day in and day out. He asked Chief August Fons from the Hobbs Police Department and Chief Mark Doporto from the Hobbs Fire Department to share some comments.

Chief Fons addressed the Commission, City staff and the community regarding three articles published recently in the Hobbs News Sun regarding allegations that discredit the Hobbs Police Department. He stated the members of the Hobbs Police Department are committed to being responsive to the community in the delivery of quality service. It is recognized that there is a responsibility to maintain order while having dignity and respect to every individual. The objective is to improve the quality of life through a community partnership to provide safe and secure neighborhoods. The work of the Police Department revolves around people, leadership, service and performance. This mission statement has been in place for many years. The men and women of the Hobbs Police Department, both sworn and unsworn, serve every individual in this community 24 hours per day, every day of the year and respond to extremely difficult, many times dangerous situations, day after day. They work 12 to 14 hours per day without complaint. They spend much of their time off volunteering for community events, buying food, clothing and toys for underprivileged children. They also look out for the homeless and mentally ill, making sure they are fed.

Chief Fons stated these men and women put their life on the line while they patrol the streets and are willing to put their life on the line, willing to sacrifice their own life for the safety of every individual in Hobbs or Lea County, regardless of race, color, religion, sex, gender, sexual orientation, national orientation, disability, age, or genetic information. They do not expect recognition for any of this; however, they do expect to be treated fairly, objectively, and with a reasonable amount of compassion. The department vehemently disagrees with any allegation that the organization is racist or exclusive in any way. The police officers are commissioned with substantial authority and trust in order for them to accomplish their jobs. They also maintain a professional code of ethics and a serious level of accountability and responsibility, being held to a higher standard. When that trust and accountability is breached or violated, the department has an obligation to themselves and to the community to appropriately address those issues and the individuals through a progressive and constructive disciplinary process, which is something they have always done and will continue to do. Despite these allegations, a diverse work force will always be encouraged. The Hobbs Police Department will continue to encourage, recruit and welcome any qualified applicant to work with them. He encouraged anyone who has any questions on how the department is operated to contact him and he will gladly sit down and talk with or answer any question any member of the community may have. He stated that he is saddened by the fact that one organization would present a subjective, one-sided perspective without ever calling and asking his or the Department's opinion. He stated this has been particularly relevant to himself as he has received numerous calls and messages from individuals and businesses from within and outside of the community, expressing unconditional support for the men and women who work within the Hobbs Police Department. He stated he is proud to work for the City of Hobbs and the Hobbs Police Department, as they are a professional organization with highly trained, committed men and women, who though they are not perfect, they are completely committed to doing the right thing, whether it is with the relationship with the community or dealing with their own internal issues. He thanked the Commission and the community for the opportunity to respond.

Chief Mark Doporto addressed the Commission, City staff and the community of Hobbs, reaffirming the Fire Department's unwavering commitment to employees and citizens in the community of Hobbs. He stated the Hobbs Fire Department takes extreme pride in being an organization that upholds transparency in all operations and interactions. He encouraged the citizens to inform themselves of knowledge and understanding directly from the source. He stated the doors are always open to those that wish to learn more about the operations, procedures and the dedicated men and women who serve day in and day out. He stated the Department believes in fostering an informed and engaged community and is committed to answering any questions the public may have. He stated he and his staff stand proudly by the employees who demonstrate the mission of preservation, education, and professionalism. Together,

the department is committed to maintaining the trust of the public, while continuing to provide the highest standard of service.

Commissioner Mills stated when looking up Hobbs on the internet, Wikipedia needs to be updated to showcase what Hobbs represents and what we, as a community have to offer. He stated the public needs to know some information about our hospitals, City government, our recreation centers, etc. He stated that for all we are doing in this community, it is important for us to have our information out there online for people to see, especially when it comes to community awareness of what is going on in the City of Hobbs. If we want others to look at us positively, we need to view ourselves in that way and place more emphasis on what is being presented on the internet.

Commissioner Penick wished everyone a Happy New Year and success for 2025. He stated our community has a great Police and Fire department. He expressed his gratitude for his time being able to work in the Fire Department. He encouraged everyone to take the negative information they are reading in the newspaper and online with a grain of salt and make sure to know the facts. He complimented Mr. Doug McDaniel on his presentation, along with the hard work of all City staff.

ADJOURNMENT

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Penick seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried and the meeting adjourned at 6:45 p.m.

SAM COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

January Milestones 2025

5 Years

Jairo Carrillo-Soto	Fire Captain	01/21/2020
Scott Shed	Building Official	01/27/2020

10 Years

Justin Sharp	Utility Maint. Foreman	01/20/2015
Seth Ford	Police Sergeant - SRO	01/26/2015
Douglas Faulkner	Police Officer – SRO	01/28/2015

30 Years

Jan Fletcher	City Clerk	01/09/1995
Shawn Williams	Fire Marshal	01/17/1995



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Resolution No. 7578 - Stating the Reasonable Notice Procedures for the City of Hobbs Pursuant to the New Mexico Open Meetings Act

DEPT OF ORIGIN: Legal

DATE SUBMITTED: 1/9/2025

SUBMITTED BY: Valerie Chacon, City Attorney

Summary:

NMSA 1978, §10-15-1(D), provides that the public body shall determine at least annually in a public meeting what notices for public meetings are reasonable. This Resolution is adopted annually by the governing body setting forth the City of Hobbs' notice procedures for all public meetings pursuant to New Mexico's Open Meetings Act (NMSA 1978, §10-15-1, et seq.).

Fiscal Impact:

There is no fiscal associated with this Resolution.

Attachments:

Resolution - OMA Annual Notice Requirement (2025)

Recommendation:

Approve the Resolution.

Approved By:

Valerie Chacon, City Attorney	1/9/2025
Toby Spears, Finance Director	1/9/2025
Valerie Chacon, City Attorney	1/10/2025
Manny Gomez, City Manager	1/13/2025

CITY OF HOBBS

RESOLUTION NO. 7578

A RESOLUTION STATING THE REASONABLE NOTICE PROCEDURES FOR THE CITY OF HOBBS PURSUANT TO THE NEW MEXICO OPEN MEETINGS ACT

WHEREAS, The City of Hobbs City Commission met in regular session at the City Hall, City Commission Chambers located at 200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico, on January 21, 2025, at 6 p.m. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, §§ 10-15-1 through 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, all persons desiring shall be permitted to attend and listen to the deliberations and proceedings of all public meetings; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meeting Act requires the City of Hobbs City Commission to determine annually what constitutes reasonable notice of its

public meetings;

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that:

1. All meetings shall be held at City Hall, City Commission Chambers, 200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico at 6 p.m., or as otherwise indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the first and third Monday of the month. The agenda will be available from the City Clerk's Office, whose office is located at City Hall, 200 E. Broadway, in Hobbs, New Mexico, at least seventy-two hours prior to the meeting. The agenda will also be posted on the Public Notice Board located on the first floor of City Hall, and on the City of Hobbs' website at www.hobbsnm.org.
3. Special meetings may be called by the Mayor and any two (2) members of the commission, or by any three (3) members of the commission at any time, by written notice to all members of the commission. In the event a special meeting is called, three days' written notice must be given to the members of the commission of the calling of such special meeting. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained. The agenda will be available at least seventy-two hours before the meeting and posted on the City of Hobbs' website at www.hobbsnm.org.
4. Emergency meetings will be called only under unforeseen circumstances that

demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The City of Hobbs City Commission will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or a majority of the members with twenty-four hours prior notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the City of Hobbs City Commission will notify the Attorney General's Office.

5. For the purpose of regular meetings described in Paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda is placed in newspapers of general circulation in the state and posted in the following locations: on the Public Notice Board located on the first floor of City Hall, and the City of Hobbs' website at www.hobbsnm.org. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
6. For the purposes of special meetings and emergency meetings described in Paragraphs 3 and 4, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted on the Public Notice Board located on the first floor of City Hall. Telephone notice also shall be given to those broadcast

stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact The City Clerk's Office at City Hall located at 200 E. Broadway, Hobbs, New Mexico, or by calling (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact The City Clerk's Office if a summary or other type of accessible format is needed.

8. The City of Hobbs City Commission may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the City of Hobbs City Commission taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects

specified in the motion may be discussed in the closed meeting.

- (b) If a closed meeting is conducted when the City of Hobbs City Commission is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - (c) Following completion of any closed meeting, the minutes of the open meeting that was closed or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the City of Hobbs City Commission in an open public meeting.
9. As provided by NMSA 1978, §10-15-1(C), a member of the public body may participate in a meeting of the public body by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting. Additionally, the City of Hobbs

City Commission may hold “virtual” meetings in response to a public health threat or corresponding public health orders from the State of New Mexico, provided that all measures advisable and necessary are implemented to ensure public access and participation.

PASSED, ADOPTED AND APPROVED this 21st day of January, 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Resolution No. 7579 - Authorizing an Allocation of Lodgers' Tax to Fund Various Events for FY 2025

DEPT OF ORIGIN: Finance

DATE SUBMITTED: 1/9/2025

SUBMITTED BY: Toby Spears, Finance Director

Summary:

On January 8, 2025, the Lodgers' Tax Board met and recommended Lodgers' Tax Funding for the following events:

	Request Description	Amount Requested	LT Board Recommend
1	Cycle City Promotions *Kicker Monster Truck Show (Feb 8, 2025)	\$74,370.00	\$25,000.00
2	Sheri's House of Hope *Knock Out Domestic Violence 2 (Feb 1, 2025)	\$26,716.04	\$25,000.00
3	Hobbs USSSA *Blind as a Bat Umpire Tournament (March 29-30, 2025) *Angels for Autism Arena Play Tournament (April 12-13, 2025) *Hobbs SuperSlam NIT (April 25-27, 2025) TOTAL	\$5,000.00 \$5,000.00 <u>\$10,500.00</u> \$20,500.00	\$5,000.00 \$5,000.00 <u>\$10,500.00</u> \$20,500.00
4	Hobbs Airfield Speedway *Flashlight Cash Days with Limpy (March 1, 2025)	\$3,143.00	\$3,143.00
5	City of Hobbs - CORE *Hobbs Downtown Slam and Jam - Gus Macker (April 26-27, 2025)	\$12,340.00	\$12,340.00
6	Permian Basin USSSA *See What You Got Tournament (Feb 1-2, 2025) *King of the Turf Tournament (Mar 8-9, 2025) TOTAL	\$24,400.00 <u>\$24,400.00</u> \$48,800.00	\$24,400.00 <u>\$24,400.00</u> \$48,800.00
	TOTAL	\$185,869.04	\$134,783.00

Fiscal Impact:

December 31, 2024 Estimated Unencumbered Cash Balance for the Lodgers' Tax Fund is as follows:

Security and Sanitation (15%)	\$	0.00
Non-Profit/For Profit/Public Entity (20%)	\$	312,401.39
City and County (40%)	\$	938,034.37
Airline (25%)	\$	274,998.40

The 2025 budgeted lodgers' tax revenues are projected to be **\$1,750,000.00**

Attachments:

Resolution -Lodgers Tax Allocation for 1-21-25 Comm Mtg
Amended Jan 8, 2025 Lodgers' Tax Full Packet
Lodgers' Tax estimated financial cash report 12-31-2024

Recommendation:

City staff recommends the following allocations:

- Cycle City Promotions - \$25,000.00
- Sheri's House of Hope - \$ 10,000.00
- Hobbs USSSA (3 events) - \$20,500.00
- Hobbs Airfield Speedway - \$3,143.00
- City of Hobbs - CORE - Hobbs Downtown Slam & Jam - \$12,340.00
- Permian Basin USSSA (2 events) - \$48,800.00

TOTAL RECOMMENDED FUNDING: \$119,783.00

Approved By:

Toby Spears, Finance Director 1/9/2025
Toby Spears, Finance Director 1/9/2025
Valerie Chacon, City Attorney 1/9/2025
Manny Gomez, City Manager 1/13/2025

CITY OF HOBBS

RESOLUTION NO. 7579

A RESOLUTION AUTHORIZING AN ALLOCATION OF
LODGERS' TAX FUNDS

WHEREAS, the Lodgers' Tax Advisory Board met on January 8, 2025, and recommended the following funding for events:

	Request Description	Amount Requested	Lodgers' Tax Board Recommendation	Commission Award
1	Cycle City Promotions <ul style="list-style-type: none"> Kicker Monster Truck Show (February 8, 2025) 	\$74,370.00	\$25,000.00	
2	Sheri's House of Hope <ul style="list-style-type: none"> Knock Out Domestic Violence 2 (February 1, 2025) 	\$26,716.04	\$25,000.00	
3	Hobbs USSSA <ul style="list-style-type: none"> Blind as a Bat Umpire Tournament (March 29-30, 2025) Angels for Autism Arena Play Tourn. (April 12-13, 2025) Hobbs SuperSlam NIT (April 25-27, 2025) <p>TOTAL</p>	\$5,000.00 \$5,000.00 <u>\$10,500.00</u> \$20,500.00	\$5,000.00 \$5,000.00 <u>\$10,500.00</u> \$20,500.00	
	Hobbs Airfield Speedway <ul style="list-style-type: none"> Flashinglight Cash Days with Limpy (March 1, 2025) 	\$3,143.00	\$3,143.00	
4	City of Hobbs - CORE <ul style="list-style-type: none"> Hobbs Downtown Slam and Jam – Gus Macker (April 26-27, 2025) 	\$12,340.00	\$12,340.00	
5	Permian Basin USSSA <ul style="list-style-type: none"> See What You Got Tournament (February 1-2, 2025) King of the Turf Tournament (March 8-9, 2025) <p>TOTAL</p>	\$24,400.00 <u>\$24,400.00</u> \$48,800.00	\$24,400.00 <u>\$24,400.00</u> \$48,800.00	
	TOTAL	\$185,869.04	\$134,783.00	

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to allocate Lodgers' Tax Funds in the total amounts as specified herein.

PASSED, ADOPTED AND APPROVED this 21st day of January, 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Lodgers' Tax Agenda



Chairperson

Jack Robertson

Members

Oscar Gonzalez
Thomas K. Wilson II
Lahcen Tigui
Terry Sowell

January 8, 2025



LODGERS' TAX BOARD AMENDED AGENDA

Regular Meeting Agenda

Date: Wednesday, January 8, 2025

Place: 200 E. Broadway, 1st Floor City Hall Annex, Hobbs, New Mexico

Time: 3:00 p.m.

*Jack Robertson, Chairperson
Tourist Industry Related*

*Lahcen Tigui
Lodging Industry Related*

*Thomas K. Wilson II
Lodging Industry Related*

*Oscar Gonzalez
Member-At-Large*

*Terry Sowell
Tourist Industry Related*

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Pledge of Allegiance**
 - 4. Approval of Minutes:** October 9, 2024
 - 5. Communications from Citizens** (3-minute limit per citizen)
 - 6. Discussion/Updates:**
 - a. Financial Report (*Toby Spears, Finance Director*)
 - 7. Action Items**
 - a. Annual Open Meetings Act Notice (*Valerie Chacon, City Attorney*)

- b. Cycle City Promotions
Kicker Monster Truck Show (\$74,370.00)
February 8, 2025

- c. Sheri's House of Hope
Knock Out Domestic Violence 2 (\$26,716.04)
February 1, 2025

- d. Hobbs USSSA
Blind as a Bat Umpire Tournament (\$5,000.00)
March 29 and 30, 2025
Angels for Autism Arena Play Tournament (\$5,000.00)
April 12 and 13, 2025
Hobbs SuperSlam NIT (\$10,500.00)
April 25 through 27, 2025

- e. Hobbs Airfield Speedway
Flashlight Cash Days with Limpy (\$3,143.00)
March 1, 2025
Flashlight Cash Days No Prep with Robert Smith (\$3,143.00)
April 26, 2025

- f. City of Hobbs – CORE
Hobbs Downtown Slam and Jam – Gus Macker (\$12,340.00)
April 26 and 27, 2025

- g. Permian Basin USSSA
See What You Got (\$24,400.00)
February 1st and 2nd, 2025
King of The Turf (\$24,400.00)
March 8th and 9th, 2025

8. Event Summaries

- a. Hobbs Chamber of Commerce, Inc.
Hobbs August Nites
August 23 and 24, 2024
Hobbs Holiday Tournament
December 26 through December 28, 2024

9. Adjournment

The City will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please notify the City at least 24 hours before the meeting by calling 575-397-9208.

Notice is hereby given that a quorum of the Hobbs City Commission may be in attendance at City Advisory Board meetings.

**Next Meeting Date:
Wednesday, April 9, 2025, at 3:00 p.m.**

Minutes of the regular meeting of the Lodgers' Tax Board held on Wednesday, October 9th, 2024, at 3:00 p.m. in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Chairperson Jack Robertson called the meeting to order. The following members were present:

Jack Robertson
Oscar Gonzalez
Lahcen Tigui
Thomas K. Wilson II

Absent: Terry Sowell

Also Present: Toby Spears, Finance Director
Jan Fletcher, City Clerk
Chad Littlejohn, Marketing Coordinator
10 Citizens

Pledge of Allegiance

Chairperson Jack Robertson led the Pledge of Allegiance.

Approval of Minutes

Mr. Oscar Gonzalez moved that the minutes of the meeting held January 10, 2024, be approved as presented. Mr. Lahcen Tigui, seconded the motion and the vote was recorded as follows: Robertson yes, Gonzalez yes, Tigui yes, Wilson yes. The motion carried.

Financial Report

Mr. Toby Spears, Finance Director, presented the revenue report and explained the funding cycle and the annual/monthly collection for the Lodgers' Tax fund. He stated the ending balances as of September 30, 2024, are as follows:

Ending Cash Balance	\$ 1,701,057.56
Year to Date Revenue	\$ 458,941.24
Year to Date Expenditures	\$ 323,314.98
Available for Profit, Non-Profit & Public Entities	\$ 287,997.36
Available for Local Government (City and County)	\$ 724,823.35
Available for Airline Subsidy	\$ 133,709.28

Request for Funding

Presentations were made by the following organizations and recommendations were made by the Board as follows:

Permian Basin USSSA

Hobbs Fall Games

November 2 through 3, 2024

Original Request: \$24,986.10

Board Recommendation to Commission: \$24,986.10

Mr. Tommy E. Hawkins, representative for Permian Basin USSSA, presented the request for funding for the Hobbs Fall Games in the amount of \$24,986.10. He explained the funding requested will be used for radio advertising, promotional items and awards for the teams.

Mr. Thomas K. Wilson II moved that funding in the amount of \$24,986.10 be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Hobbs Hispano Chamber Foundation

Mariachi Christmas

December 13, 2024

Original Request: \$25,000.00

Board Recommendation to Commission: \$25,000.00

Mr. Saul Villarreal, representative for Hobbs Hispano Chamber Foundation, presented the request for funding for the Mariachi Christmas in the amount of \$25,000.00. He stated about half of the funding will go towards advertising in the surrounding counties.

Mr. Villarreal thanked the Lodgers' Tax Board for past support for the event; although there had been a few years during COVID they were not able to hold the event. Mr. Villarreal stated they are looking forward to holding this event this year again.

Mr. Villarreal stated the event is held in the mornings where they invite the elementary schools. He stated approximately 300 children from Lovington and 300 children from Hobbs attended the event.

Mr. Tigui moved that funding in the amount of \$25,000.00 be forwarded to the Hobbs City Commission for consideration. Mr. Robertson seconded the motion and the vote was recorded as follows: Gonzalez abstain, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Hobbs Chamber of Commerce, Inc.

Dia de los Muertos

November, 2, 2024

Hobbs Holiday Tournament in Partnership with the Hobbs Municipal Schools

December 26 through 28, 2024

Original Request: \$9,900.00

Original Request: \$24,999.30

Board Recommendation to Commission: \$9,900.00

Board Recommendation to Commission: \$24,999.30

Ms. Patty Collins and Ms. Lorena Chavarria, representatives for Hobbs Chamber of Commerce, Inc., presented the request for funding of two events, Dia de los Muertos in the amount of \$9,900.00, and Hobbs Holiday Tournament in Partnership with the Hobbs Municipal Schools, in the amount of \$24,999.30.

Ms. Chavarria stated the funds for the Dia de los Muertos will be used to help fund a candle light experience where there will be live music playing while everyone else holds a candle in remembrance of their lost loved ones. The event will also hold a Catrina contest, car show, and have food vendors.

Ms. Collins stated the Hobbs Holiday Tournament is in partnership with the Hobbs Municipal Schools. She stated this event is so large, the schools need help with printing the programs, t-shirts and advertising.

Ms. Collins said they have had teams from California, Oklahoma and Arizona; although this year most of the teams are from New Mexico and Texas. She stated they are expecting over 3,300 attendees for this event, with approximately 420 overnight rooms for a three-day event.

Mr. Tigui moved that funding in the amount of \$9,900.00 for Dia de los Muertos, be forwarded to the Hobbs City Commission for consideration. Mr. Wilson seconded the motion and the vote was recorded as follows: Gonzalez abstain, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Mr. Tigui moved that funding in the amount of \$24,999.30 for Hobbs Holiday Tournament in partnership with Hobbs Municipal Schools, be forwarded to the Hobbs City Commission for consideration. Mr. Wilson seconded the motion and the vote was recorded as follows: Gonzalez abstain, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Hobbs Airfield Speedway

Flashlight Cash Days with Limpy

November 2, 2024

Original Request: \$3,143.00

Board Approved: \$3,143.00

Mr. Jamal R. Awwad, representative for Hobbs Airfield Speedway, presented the request for funding for the Flashlight Cash Days with Limpy, in the amount of \$3,143.00. He explained the funding requested will be used for radio advertising and for professional performance fees of Chris Collin (Limpy).

Mr. Awwad stated they will be having several classes for racing, including Jr. racing. They are expecting 50 to 70 cars to attend.

Mr. Gonzalez moved that funding be approved in the total amount of \$3,143.00 for Flashlight Cash Days with Limpy. Mr. Wilson seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Hobbs USSSA

NM/WTX Challenge Cup

November 8 through 10, 2024

Toys for Tots

December 6 through 8, 2024

Original Request: \$5,000.00

Original Request: \$9,000.00

Board Recommendation to Commission: \$5,000.00

Board Recommendation to Commission: \$9,000.00

Ms. Julie Rodriguez, representative for Hobbs USSSA, was unable to attend so she asked Mr. Tommy Hawkins to present the requests for funding for the NM/WTX Challenge Cup, in the amount of \$5,000.00 and the Toys for Tots, in the amount of \$9,000.00.

Mr. Hawkins stated the NM/WTX Challenge Cup Tournament is to help raise money for the New Mexico teams to attend a Challenge Cup Tournament in Florida.

Mr. Hawkins stated the Toys for Tots is a youth fast pitch tournament. He stated there will be several teams from out of town. He also stated in order to get into the tournament, the teams must bring toys. The funding will help fund sanction fees and promotional items.

Mr. Wilson moved that funding in the amount of \$5,000.00 for the NM/WTX Challenge Cup be forwarded to the Hobbs City Commission for consideration. Mr. Robertson seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Mr. Gonzalez moved that funding in the amount of \$9,000.00 for the Toys for Tots be forwarded to the Hobbs City Commission for consideration. Mr. Robertson

seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

City of Hobbs

The GUIDE – Winter 2024/2025

Winter 2024 - Printing

Original Request: \$13,345.45

Board Recommendation to Commission: \$13,345.45

Mr. Chad Littlejohn, representative for City of Hobbs, presented the request for funding for The GUIDE Winter 2024/2025, in the amount of \$13,345.45. Mr. Littlejohn stated the funding would be used to print 10,000 copies and distribute to local hotels and City offices for the public.

Mr. Gonzalez moved that funding in the amount of \$13,345.45 be forwarded to the Hobbs City Commission for consideration. Mr. Wilson seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson no, Wilson yes. The motion carried.

City of Hobbs - Center of Recreational Excellence (CORE)

Amateur Pickleball Tournament with the Pros by PRO Sports

January 16 through 19, 2024

Original Request: \$35,000.00

Board Recommendation to Commission: \$35,000.00

Ms. Paula Drake, representative for City of Hobbs, presented the request for funding for the Amateur Pickleball Tournament with the Pros by PRO Sport in the amount of \$35,000.00.

Ms. Drake expressed this is a new event which is the fastest growing sport in America. The event held in January hosted 107 participants, most of whom were from out of town.

Ms. Drake stated the funding will be used to fund three professional players, and promotional items for the players. There are no cash prizes for this event.

Mr. Gonzalez moved that funding in the total amount of \$35,000.00 be forwarded to the Hobbs City Commission for consideration. Mr. Wilson seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui no, Robertson yes, Wilson yes. The motion carried.

City of Hobbs – Rockwind Community Links

Advertising, Marketing and Promotions for Rockwind Community Links
November 2024 through June 2025

Original Request: \$46,050.00

Board Recommendation to Commission: \$46,050.00

Mr. Ben Kirkes, representative for City of Hobbs – Rockwind Community Links, presented the request for funding for Advertising, Marketing and Promotions for Rockwind Community Links in the amount of \$46,050.00. Mr. Kirkes stated the funds will go toward several tournaments they hold each year. He stated this year they held 39 tournaments, 10 of which were high school tournaments and 5 Texas high school tournament with more than 100 participants.

Mr. Kirkes said this year they are wanting to attract Midland, Odessa and Lubbock players, since Midland/Odessa have lost three golf courses for more than 300,000 people. The funds will be used for advertising in newspapers, local radio, facebook posts, magazines and more.

Mr. Gonzalez moved that funding in the total amount of \$46,050.00 be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Unity Recovery Solutions

Art for Recovery
November 16, 2024

Original Request: 13,500.00

Board Recommendation to Commission: \$13,500.00

Ms. Becky Moreno, representative for Unity Recovery Solutions, presented the request for funding for Art for Recovery, in the amount of \$13,500.00. Ms. Moreno stated Unity Recovery Solutions was one of the newest non-profit in Lea County. She stated this will be the first significant event and fund raiser for the Women Center living home. They are in partnership with LCCA and pair the vision with how art affects recovery. Most of the women in the home do have children who have been affected by addiction and substance abuse.

Ms. Moreno stated there are several local artists and several artists that have moved away that will be coming in for this event, who have donated their art. Funding will be used for marketing and print media. Ms. Moreno said they have strong ties with recovery communities from Amarillo to San Antonio and the Santa Fe area, so they want to send promotional material to them. She stated the recovery community hold several recovery conferences here in Hobbs and local areas that draw in several hundreds of people during a weekend.

Mr. Gonzalez moved that funding in the total amount of \$13,500.00 be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Tuff Hedeman Bull Riding Tour

Hobbs Tuff Hedeman Bull Riding

January 25, 2025

Original Request: \$20,000.00

Board Recommendation to Commission: \$20,000.00

Mr. Tuff Hedeman, representative for Tuff Hedeman Bull Riding Tour, presented the request for funding for Hobbs Tuff Hedeman Bull Riding, in the amount of \$20,000.00. Mr. Hedeman stated funding will be used for advertising the event. He also stated they usually book 250 rooms for staff and participants. Several other hotel rooms will be for people coming in from out of town for the event.

Mr. Tigui moved that funding in the total amount of \$20,000.00 be forwarded to the Hobbs City Commission for consideration. Mr. Gonzalez seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried.

Event Summary

Mr. Gonzalez stated the Hobbs August Nights drew in about 5,000 to 6,000 people, with great weather. It was a big crowd for downtown Hobbs.

Ms. Drake stated they held the Gus Macker event with the Boys and Girls Club with a total of 246 teams. It was the biggest two-day event ever held.

Mr. Spears made a comment regarding the events. He asked all requesting organizations to make sure when the events are over, they give 60 days to submit and get a purchase order number per DFA, money will revert if not carried over.

Adjournment

There being no further business or comments, Mr. Gonzalez moved that the meeting adjourn. Mr. Robertson seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes, Wilson yes. The motion carried and the meeting adjourned at 4:15 p.m.

Chairperson

City of Hobbs
City Attorney

CITY OF HOBBS LODGER'S TAX BOARD

NOTICE STATING THE REASONABLE NOTICE PROCEDURES FOR
THE CITY OF HOBBS LODGER'S TAX BOARD PURSUANT TO THE
NEW MEXICO OPEN MEETINGS ACT

WHEREAS, The City of Hobbs Lodger's Tax Board met in regular session at the City Hall, City Commission Chambers located at 200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico on January 8, 2025, at 3 p.m. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, all persons desiring shall be permitted to attend and listen to the deliberations and proceedings of all public meetings; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the City of Hobbs Lodger's Tax Board to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF HOBBS LODGER'S TAX BOARD that:

1. All meetings shall be held at City Hall, City Commission Chambers, 200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico at 3 p.m., or as otherwise indicated in the meeting's notice.
2. Unless otherwise specified, regular meetings shall be held each quarter (January, April, July, and October) on the second Wednesday of the month. The agenda will be available at least seventy-two hours prior to the meeting from the City Clerk's Office, whose office is located at City Hall, 200 E. Broadway, in Hobbs, New Mexico. The agenda will also be posted on the Public Notice Board located on the first floor of City Hall, and on the City of Hobbs' website at www.hobbsnm.org.
3. Special meetings may be called at any time by the written request to the Chairperson of the Lodgers' Tax Advisory Board by three (3) members, or on call by the Chairperson with the written consent of all members of the Board. In the event a special meeting is called, three days' notice must be given to the members of the Board of the calling of such special meeting. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained. The agenda will be available at least seventy-two hours before the meeting and posted on the City of Hobbs' website at www.hobbsnm.org.
4. Emergency meetings will be called only under unforeseen circumstances that

demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The City of Hobbs Lodger's Tax Board will avoid emergency meetings whenever possible. Emergency meetings may be called by the Board Chair or a majority of the members with twenty-four hours prior notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the City of Hobbs Lodger's Tax Board, through the City of Hobbs City Commission, will notify the Attorney General's Office.

5. For the purpose of regular meetings described in Paragraph 2 of this notice, notice requirements are met if notice of the date, time, place and agenda is posted in the following locations: on the Public Notice Board located on the first floor of City Hall, and the City of Hobbs' website at www.hobbsnm.org. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
6. For the purposes of special meetings and emergency meetings described in Paragraphs 3 and 4, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted on the Public Notice Board located on the first floor of City Hall. Telephone notice also shall be given to those broadcast

stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact The City Clerk's Office at City Hall located at 200 E. Broadway, Hobbs, New Mexico or by calling (575) 397-9239 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact The City Clerk's Office if a summary or other type of accessible format is needed.

8. The City of Hobbs Lodger's Tax Board may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the City of Hobbs Lodger's Tax Board taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in

the motion may be discussed in the closed meeting.

(b) If a closed meeting is conducted when the City of Hobbs Lodger's Tax Board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the City of Hobbs Lodger's Tax Board in an open public meeting.

9. As provided by NMSA 1978, §10-15-1(C), a member of the public body may participate in a meeting of the public body by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of

the public body who speaks during the meeting. Additionally, the City of Hobbs Lodger's Tax Board may hold "virtual" meetings in response to a public health threat or corresponding public health orders from the State of New Mexico, provided that all measures advisable and necessary are implemented to ensure public access and participation.

PASSED, ADOPTED AND APPROVED this 8th day of January, 2025.

JACK ROBERTSON, Chair

ATTEST:

JAN FLETCHER, City Clerk

Cycle City Promotions



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Tod Hammock
 Representative

Cycle City promotions
 Name of Organization

12/6/2024
 date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Cycle City Promotions
Name of Contact	Tod hammock
Address	10711 S Holley St
City, State Zip	Jenks, Okla. 74037
Phone#/Fax#	918-629-9930
email	

Event Budget

		Event 1	Event 2	Event 3	Event 4		Total
Income	Sponsorships	2,000.00					2,000.00
	Sales	84,500.00					84,500.00
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income		86,500.00	-	-	-	-

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items						-
	Cost of Awards	2,500.00					2,500.00
	Building/Booth Rent	13,764.00					13,764.00
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. staffing	10,000.00					10,000.00
	Misc. lodging	3,500.00					3,500.00
	Misc. equipment	2,500.00					2,500.00
Total NON- LODGERS' Exp.		32,264.00	-	-	-	-	32,264.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	450.00	-	-	-	-	450.00
Print Media	2,300.00	-	-	-	-	2,300.00
Electronic Media	30,720.00	-	-	-	-	30,720.00
Other	40,900.00	-	-	-	-	40,900.00
TOTAL LODGERS' TAX REQ. SUMMARY	74,370.00	-	-	-	-	74,370.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Kicker Monster Truck Show		
Date	February 8, 2025		
Location	Lea County Event Center		
Description	Indoor Monster Truck Show with various other acts, attracting regional spectators, out of town performers, most requiring multiple days lodging.		

Expected Attendance	4370	# of Overnights		
Is this an annual event?	Yes	Is this a new event?	No	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)	4.50	100		450.00	Flyers	
Programs			-	Tickets			-
	SUBTOTAL				SUBTOTAL		
			450.00				-
Mailings			-	TOTAL PRINTING COSTS			450.00

PRINT MEDIA

	Name	# of ads	Cost	Total
Newspaper	Hobbs News Sun	8	100.00	800.00
				-
	SUBTOTAL			800.00
Magazine/Other				-
	Bender Billboards	1500	1.00	1,500.00
	SUBTOTAL			1,500.00
TOTAL PRINT MEDIA				2,300.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	Carlsbad Radio	500	2.00	1,000.00
	NoalMark	920	5.00	4,600.00
Television	KOBR TV	212	10.00	2,120.00
	Cable TV	200	5.00	1,000.00
Social Media	Google	20,000	0.35	7,000.00
	Facebook (Meta)	60,000	0.25	15,000.00
TOTAL ELECTR. MEDIA				30,720.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	Professional Entertainers	6	5,000.00	30,000.00
Sound and Lighting Costs	FMX Show	2	3,500.00	7,000.00
Sanction Fees	Insurance	1	2,400.00	2,400.00
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)	Sound Management	1	1,500.00	1,500.00
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				40,900.00

TOTAL REQUEST FOR EVENT 1	74,370.00
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Instructions: Please complete all areas of PINK that apply.

Sheri's House of Hope



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any order expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be reviewed by the Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other document to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, the refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

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4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are generated and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SIGNAGE

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Representative

Sheri's House of Hope
Name of Organization

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Sheri's House of Hope Inc.
Name of Contact	Blanca Perez / Liliana Alvarez
Address	800 N. Turner
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-393-4673
email	director@sherishoh.org

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total	
Income	Sponsorships	70,000.00					70,000.00	
	Sales	6,500.00					6,500.00	
	Donations						-	
	Prior Year Carryover						-	
	Other (please explain)						-	
	Total Income	76,500.00	-	-	-	-	-	76,500.00
		Event 1	Event 2	Event 3	Event 4	Event 5	Total	
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items						-	
	Cost of Awards						-	
	Building/Booth Rent	3,654.00					3,654.00	
	Advertising						-	
	Printing & Mailing						-	
	Print Media						-	
	Electronic Media						-	
	Misc. Decorations (Please explain)	2,000.00						2,000.00
	Catering	5,000.00						5,000.00
								-
Total NON- LODGERS' Exp.	10,654.00	-	-	-	-	-	10,654.00	

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	749.99	-	-	-	-	749.99
Print Media	-	-	-	-	-	-
Electronic Media	180.00	-	-	-	-	180.00
Other	25,786.05	-	-	-	-	25,786.05
TOTAL LODGERS' TAX REQ. SUMMARY	26,716.04	-	-	-	-	26,716.04

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1 Event Information

Name of Event	Knock Out Domestic Violence 2		
Date	02/01/2024		
Location	Lea County Event Center		
Description	Knock Out Domestic Violence is our Annual Boxing Event for Sheri's House of Hope. Sheri's House of Hope provides long-term transitional housing and support services to women and children who are fleeing or who are displaced survivors of domestic violence.		

Expected Attendance	400	# of Overnights	75-150
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)	11.00	10		110.00	Flyers	0.80
Programs	0.80	400	320.00	Tickets	0.60	500	300.00
SUBTOTAL			430.00	SUBTOTAL			319.99
Mailings			-	TOTAL PRINTING COSTS			749.99

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper			
				-
SUBTOTAL			-	
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio			
				-
Television				-
				-
Social Media	Facebook Ads	3	60.00	180.00
				-
TOTAL ELECTR. MEDIA				180.00

OTHER EXPENSE

	Name	# of item	Cost	Total
	Professional Performance Fees	School of Hard Knocks Promotions	1	10,000.00
Christy's Champs Inc. + Travel		1	4,426.05	4,426.05
Sound and Lighting Costs	DJ	1	500.00	500.00
Sanction Fees	USA Boxing	1	1,505.00	1,505.00
	Promotional Belts	31	205.00	6,355.00
	Tshirts	150	20.00	3,000.00
Other: (please list)				-
				-
				-
TOTAL OTHER EXPENSE				25,786.05

TOTAL REQUEST FOR EVENT 1	26,716.04
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Instructions: Please complete all areas of PINK that apply.

Hobbs USSSA



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Eligible	Non-Eligible
Professional Performance Fees Sound and Lighting as Related to Performance	Administrative Office Overhead Website Costs
Advertising/Promotion Items Sanitation	Real Property Tangible Property
Sanction Fees	

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- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Julie Rodriguez
 Representative

Hobbs USSSA
 Name of Organization

12/18/2024
 date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Hobbs USSSA
Name of Contact	Julie Rodriguez
Address	P.O. Box 5425
City, State Zip	Hobbs NM 88240
Phone#/Fax#	575-602-1717
email	julie.rodriguez@ussa.com nmwtxfp@gmail.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales	13,000.00	13,000.00	30,000.00			56,000.00
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	13,000.00	13,000.00	30,000.00	-	-	56,000.00

		Event 1	Event 2	Event 3	Event 4	Event 5	Total	
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items						-	
	Cost of Awards	1,000.00	1,000.00	4,000.00			6,000.00	
	Building/Booth Rent						-	
	Advertising						-	
	Printing & Mailing						-	
	Print Media						-	
	Electronic Media						-	
	Misc. (Please explain)	Umpires,UIC and Staff	6,390.00	6,390.00	10,000.00			22,780.00
		Umpires and Staff Lodging and food	3,000.00	3,000.00	6,500.00			12,500.00
		Sanction Fees	2,500.00	2,500.00	9,000.00			14,000.00
Total NON- LODGERS' Exp.		12,890.00	12,890.00	29,500.00	-	-	55,280.00	

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	-	-	-	-	-	-
Other	5,000.00	5,000.00	10,500.00	-	-	20,500.00
TOTAL LODGERS' TAX REQ. SUMMARY	5,000.00	5,000.00	10,500.00	-	-	20,500.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1 Event Information

Name of Event	Blind as a Bat Umpire Tournament		
Date	March 29-30		
Location	Ziaplex		
Description	USSSA Slowpitch Qualifier for Mens , Womens and Coed		

Expected Attendance	1500	# of Overnights	500	
Is this an annual event?	yes	Is this a new event?	no	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)				-	Flyers Tickets	
Programs			-				-
SUBTOTAL			-	SUBTOTAL			-
	Cost	Quantity	Total		TOTAL PRINTING COSTS		
Mailings			-				-

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper			
				-
SUBTOTAL			-	
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio			
Television				-
Social Media				-
				-
				-
TOTAL ELECTR. MEDIA				-

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees	USSSA Sanction Fees	1	4,000.00	4,000.00
Promotional Items (eg: tshirts, rings, etc.)	USSSA Rings	1	1,000.00	1,000.00
Other: (please list)				-
				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				5,000.00

TOTAL REQUEST FOR EVENT 1

5,000.00

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	Angels for Autism Arena Play Tournament		
Date	April 12-13		
Location	Ziaplex		
Description	USSSA Slowpitch Qualifier		

Expected Attendance	1500	# of Overnights	500	
Is this an annual event?	yes	Is this a new event?	yes	

PRINTING

				Flyers Tickets			
	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)			-			0.00	
Programs			-			-	
	SUBTOTAL					-	
	Cost	Quantity	Total				
Mailings			-	TOTAL PRINTING COSTS			
			-			-	

PRINT MEDIA

			Cost	Total
	Name	# of ads		
Newspaper				-
				-
	SUBTOTAL			-
Magazine/Other				-
				-
	SUBTOTAL			-
			TOTAL PRINT MEDIA	-

ELECTRONIC MEDIA

			Cost	Total
	Name	# of spots		
Radio				-
Television				-
Social Media				-
				-
				-
			TOTAL ELECTR. MEDIA	-

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	test			-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	USSSA Sanction Fees	1	4,000.00	4,000.00
	USSSA Rings	1	1,000.00	1,000.00
Other: (please list)				-
				-
				-
				-
				-
				-
			TOTAL OTHER EXPENSE	5,000.00

TOTAL REQUEST FOR EVENT 2	5,000.00
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Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 3 Event Information

Name of Event	Hobbs SuperSlam NIT		
Date	April 25-27		
Location	Ziaplex and JV Baseball Field		
Description	USSSA National Invitational Slowpitch Tournament		

Expected Attendance	2000	# of Overnights	1500	
Is this an annual event?	yes	Is this a new event?	no	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total	
	Posters (save-the-date)				-	Flyers Tickets		
Programs			-				-	
SUBTOTAL								-
	Cost	Quantity	Total					
Mailings			-	TOTAL PRINTING COSTS				-

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper			
				-
SUBTOTAL			-	
Magazine/Other				-
				-
	SUBTOTAL			-
			TOTAL PRINT MEDIA	-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio				-
Television				-
Social Media				-
				-
			TOTAL ELECTR. MEDIA	-

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	test			-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	USSSA NIT and Sanction Fee	1	8,000.00	8,000.00
	USSSA Rings/Awards	1	2,500.00	2,500.00
Other: (please list)				-
				-
				-
				-
				-
				-
			TOTAL OTHER EXPENSE	10,500.00

TOTAL REQUEST FOR EVENT 3	10,500.00
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Instructions: Please complete all areas of PINK that apply.

Hobbs Airfield Speedway



City of Hobbs
Annual Funding Guidelines
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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

JAMAL AWWAD
 Representative

HOBBS AIRFIELD SPEEDWAY
 Name of Organization

12/20/2024
 date

Received at City Hall:

(date and time)

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	HOBBS AIRFIELD SPEEDWAY
Name of Contact	JAMAL R. AWWAD
Address	529 W. GOLD AVE.
City, State Zip	HOBBS, NM 88240
Phone#/Fax#	575-631-5099
email	hobbairsfieldspeedway@gmail.com

Event Budget

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships					-
	Sales	9,000.00	7,500.00			16,500.00
	Donations					-
	Prior Year Carryover					-
	Other (please explain)					-
	Total Income	9,000.00	7,500.00	-	-	-

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items	2,380.00	2,380.00			4,760.00
	Cost of Awards	6,000.00	4,500.00			10,500.00
	Building/Booth Rent					-
	Advertising					-
	Printing & Mailing					-
	Print Media					-
	Electronic Media					-
	Misc. (Please explain)					-
						-
Total NON- LODGERS' Exp.	8,380.00	6,880.00	-	-	-	15,260.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media RADIO	643 -	643 -	-	-	-	1286 -
Other TALENT	2500 -	2500 -	-	-	-	5000 -
TOTAL LODGERS' TAX REQ. SUMMARY	3143 -	3143 -	-	-	-	6286 -

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	FLASHLIGHT CASH DAYS WITH LIMPY
Date	MARCH 1ST, 2025
Location	5333 N. A STREET HOBBS, NM
Description	NO PREP RACE. DAILY, TRUE STREET, SMALL TIRE, TAILGATE, RWYB AND JR. DRAGSTERS CLASSES.

Expected Attendance	600	# of Overnights	100	
Is this an annual event?	YES	Is this a new event?	NO	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)				-	Flyers	
Programs			-	Tickets			-
SUBTOTAL					SUBTOTAL		
			-				-
Mailings			-	TOTAL PRINTING COSTS			
			-				-

PRINT MEDIA

	Name	# of ads	Cost	Total
Newspaper				-
				-
	SUBTOTAL			-
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	W105 RADIO	1	643.00	643.00
Television				-
Social Media				-
				-
				-
TOTAL ELECTR. MEDIA				643.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	CHRIS COLLINS (LIMPY)	1	2,500.00	2,500.00
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				2,500.00

TOTAL REQUEST FOR EVENT 1	3,143.00
----------------------------------	-----------------

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event FLASHLIGHT CASH DAYS NoPrep WITH ROBERT SMITH
 Date APRIL 26TH, 2025
 Location 5333 N. A STREET HOBBS, NM
 Description NO PREP RACE. DAILY, TRUE STREET, SMALL TIRE, TAILGATE, RWYB AND JR. DRAGSTERS CLASS.

Expected Attendance	500	# of Overnights	100	
Is this an annual event?	YES	Is this a new event?	YES	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total	
	Posters (save-the-date)				-	Flyers		
Programs			-	Tickets			-	
SUBTOTAL					SUBTOTAL			
			-					
Mailings			-	TOTAL PRINTING COSTS				-

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper			
				-
SUBTOTAL			-	
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio	W105 RADIO	1	643.00
Television				-
Social Media				-
				-
				-
TOTAL ELECTR. MEDIA				643.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	ROBERT SMITH (TALENT)	1	2,500.00	2,500.00
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				2,500.00

TOTAL REQUEST FOR EVENT 2	3,143.00
----------------------------------	-----------------

Instructions: Please complete all areas of PINK that apply.

City of Hobbs
CORE



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Paula Drake
 Representative

City of Hobbs
 Name of Organization

12/30/24
 date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	City of Hobbs
Name of Contact	Paula Drake
Address	300 E. Broadway
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-391-6912
email	pdrake@hobbsnm.org

Event Budget

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income						
Sponsorships	13,640.00					13,640.00
Sales	16,433.00					16,433.00
Donations						-
Prior Year Carryover						-
Other (please explain)						-
Total Income	30,073.00	-	-	-	-	30,073.00

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON-LODGERS' TAX)						
Facility Costs	1,975.00					1,975.00
Cost of Awards	6,824.00					6,824.00
Gus Macker Contract	10,000.00					10,000.00
Referees/Scorekeepers	8,525.00					8,525.00
Volunteer Food	843.00					843.00
Electronic Media						-
Misc. (Please explain)						-
Total NON- LODGERS' Exp.	28,167.00	-	-	-	-	28,167.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	90.00	-	-	-	-	90.00
Print Media	-	-	-	-	-	-
Electronic Media	2,520.00	-	-	-	-	2,520.00
Other	9,730.00	-	-	-	-	9,730.00
TOTAL LODGERS' TAX REQ. SUMMARY	12,340.00	-	-	-	-	12,340.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Hobbs Downtown Slam and Jam - Gus Macker		
Date	April 26 & 27, 2025		
Location	300 E Broadway, Hobbs NM 88240		
Description	A 2-day event for the whole family featuring 3on3 basketball, local talents and food truck. In 2024, we had 992 players, 57% of teams were from out-of-Lea County. We aim to have 1,000 participants for the 2025 event.		

Expected Attendance	8,800	# of Overnighters	500	
Is this an annual event?	yes	Is this a new event?	no	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)	3.00	30		90.00	Flyers	
Programs			-	Tickets			-
	SUBTOTAL				SUBTOTAL		
			90.00				-
	Cost	Quantity	Total				
Mailings			-	TOTAL PRINTING COSTS			90.00

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper	Local & surrounding cities		
				-
SUBTOTAL			-	
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio	Local & surrounding cities	126	\$20.00
(KWMW / KTUM)				-
Television				-
Social Media				-
TOTAL ELECTR. MEDIA				2,520.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	Players Shirt (with sponsors logos)	1000	\$5.30	5,300.00
	Staff Shirts (with sponsors logos)	100	\$7.10	710.00
Other: (please list)	West Management	2	\$300.00	600.00
	Port-o-lets	24	\$130.00	3,120.00
				-
				-
				-
				-
TOTAL OTHER EXPENSE				9,730.00

TOTAL REQUEST FOR EVENT 1

12,340.00

Instructions: Please complete all areas of PINK that apply.

Paula Drake
Paula Drake 12/30/24

Permian Basin USSSA



**City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)**

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by [REDACTED] (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle [REDACTED] will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after [REDACTED]**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Tommy E Hawkins
Representative

Permian Basin USSSA
Name of Organization

Jan. 3, 2025
date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Permian Basin USSSA
Name of Contact	Tommy Hawkins
Address	4487 Hackberry Court
City, State Zip	Midland, Texas 79707
Phone#/Fax#	432-520-9100 office 432-557-3229 cell
email	tommy.hawkins@wtusssa.com

Event Budget

			Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Income	Sponsorships						
Sales								-
Donations								-
Prior Year Carryover								-
Other (please explain)								-
Total Income			-	-	-	-	-	-
EXPENSE (NON- LODGERS' TAX			Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items							-
	Cost of Awards							-
	Building/Booth Rent							-
	Advertising							-
	Printing & Mailing							-
	Print Media							-
	Electronic Media							-
	Misc. (Please explain)							-
	Total NON- LODGERS' Exp.		-	-	-	-	-	-

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	-	-	-	-	-	-
Other	24400.	24400.	-	-	-	48800.
TOTAL LODGERS' TAX REQ. SUMMARY	24,400.	24,400.	-	-	-	48800.

LODGERS'
TAX

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	KING OF THE TURF		
Date	MARCH 8/9, 2025		
Location	VETERANS MEMORIAL COMPLEX		
Description	USSSA YOUTH BASEBALL TOURNAMENT FOR YOUTH 7YRS TO 14YRS		

Expected Attendance	5500	# of Overnigheters	900 RN	
Is this an annual event?		Is this a new event?		

PRINTING							
Posters (save-the-date) Programs	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
					-		
			-				-
	SUBTOTAL				SUBTOTAL		
			-				-
Mailings			-		TOTAL PRINTING COSTS		
			-				-

PRINT MEDIA				
	Name	# of ads	Cost	Total
Newspaper				-
				-
	SUBTOTAL			-
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA				
	Name	# of spots	Cost	Total
Radio				-
Television				-
Social Media				-
TOTAL ELECTR. MEDIA				-

OTHER EXPENSE				
	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees	NATIONAL SANCTION FEES		7,500.00	-
Promotional Items (eg: tshirts, rings, etc.)	HOBBS LOGO BASEBALLS		2,200.00	-
	HOBBS CVB RINGS		7,700.00	-
Other: (please list)	TEAM BANNERS		2,000.00	-
	COACHES AND PLAYERS GIFTS		5,000.00	-
				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				24400 - -

TOTAL REQUEST FOR EVENT 2	24400 -
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Instructions: Please complete all areas of PINK that apply.

CITY OF HOBBS LODGERS' TAX REPORT

December 31, 2024

Month	Month	R E C E I P T S				E X P E N D I T U R E S			N E T C H A N G E		Cash Balance
		Gross Taxable Revenue	Lodgers' Tax	Other Income	TOTAL	Contract for Services	Advert & Promotion	TOTAL	For Month	YTD	
July 2022		2,344,993.40	117,249.67	724.61	117,974.28		18,764.47	18,764.47	99,209.81	99,209.81	1,186,145.38
August 2022		2,301,976.00	115,098.80	1,312.73	116,411.53		87,372.03	87,372.03	29,039.50	128,249.31	1,215,184.88
September 2022		2,432,846.20	121,642.31	1,763.30	123,405.61		249,365.79	249,365.79	(125,960.18)	2,289.13	1,089,224.70
October 2022		2,381,193.20	119,059.66	1,928.75	120,988.41		-	-	120,988.41	123,277.54	1,210,213.11
November 2022		2,688,695.60	134,434.78	2,574.32	137,009.10		192,300.35	192,300.35	(55,291.25)	67,986.29	1,154,921.86
December 2022		2,419,647.60	120,982.38	3,328.48	124,310.86		316,325.61	316,325.61	(192,014.75)	(124,028.46)	962,907.11
SUBTOTAL		14,569,352.00	728,467.60	11,632.19	740,099.79	0.00	864,128.25	864,128.25			
January 2023		2,182,112.60	109,105.63	3,183.80	112,289.43		35,371.75	35,371.75	76,917.68	76,917.68	1,039,824.79
February 2023		2,242,822.80	112,141.14	3,788.90	115,930.04		53,799.13	53,799.13	62,130.91	62,130.91	1,101,955.70
March 2023		2,432,360.40	121,618.02	3,670.54	125,288.56		216,175.23	216,175.23	-90,886.67	-90,886.67	1,011,069.03
April 2023		2,628,350.20	131,417.51	3,871.88	135,289.39		72,615.52	72,615.52	62,673.87	62,673.87	1,073,742.90
May 2023		2,699,091.00	134,954.55	4,283.86	139,238.41		20,835.92	20,835.92	118,402.49	118,402.49	1,192,145.39
June 2023		3,048,922.00	152,446.10	4,975.72	157,421.82		286,912.69	286,912.69	-129,490.87	-129,490.87	1,062,654.52
SUBTOTAL		15,233,659.00	761,682.95	23,774.70	785,457.65	0.00	685,710.24	685,710.24			
July 2023		2,792,496.40	139,624.82	5,130.83	144,755.65		29,856.26	29,856.26	114,899.39	114,899.39	1,177,553.91
August 2023		2,827,934.60	141,396.73	5,783.05	147,179.78		153,485.80	153,485.80	(6,306.02)	108,593.37	1,171,247.89
September 2023		3,089,688.60	154,484.43	6,184.04	160,668.47		119,222.82	119,222.82	41,445.65	150,039.02	1,212,693.54
October 2023		2,965,511.60	148,275.58	6,185.97	154,461.55		59,931.87	59,931.87	94,529.68	244,568.70	1,307,223.22
November 2023		3,614,738.20	180,736.91	7,004.17	187,741.08		228,749.12	228,749.12	(41,008.04)	203,560.66	1,266,215.18
December 2023		2,846,797.60	142,339.88	6,659.29	148,999.17		115,573.30	115,573.30	33,425.87	236,986.53	1,299,641.05
SUBTOTAL		18,137,167.00	906,858.35	36,947.35	943,805.70	0.00	706,819.17	706,819.17			
January 2024		2,855,746.60	142,787.33	6,873.91	149,661.24		18,885.79	18,885.79	130,775.45	130,775.45	1,430,416.50
February 2024		2,959,520.00	147,976.00	7,251.02	155,227.02		79,129.11	79,129.11	76,097.91	76,097.91	1,506,514.41
March 2024		1,889,089.60	94,454.48	7,133.27	101,587.75		78,981.40	78,981.40	22,606.35	22,606.35	1,529,120.76
April 2024		3,698,689.60	184,934.48	7,662.68	192,597.16		157,155.63	157,155.63	35,441.53	35,441.53	1,564,562.29
May 2024		3,336,766.80	166,838.34	7,885.87	174,724.21		47,718.44	47,718.44	127,005.77	127,005.77	1,691,568.06
June 2024		3,004,612.60	150,230.63	8,593.83	158,824.46		149,334.96	149,334.96	9,489.50	9,489.50	1,701,057.56
SUBTOTAL		17,744,425.20	887,221.26	45,400.58	932,621.84	0.00	531,205.33	531,205.33			
CASH BALANCE		1,701,057.56						1,238,024.50			
July 2024		3,045,254.80	152,262.74	8,340.39	160,603.13		7,119.83	7,119.83	153,483.30	153,483.30	1,854,540.86
August 2024		2,849,193.60	142,459.68	8,564.84	151,024.52		35,457.99	35,457.99	115,566.53	269,049.83	1,970,107.39
September 2024		3,117,568.60	155,878.43	9,658.93	165,537.36		280,737.16	280,737.16	(115,199.80)	153,850.03	1,854,907.59
October 2024		2,662,619.00	133,130.95	8,933.70	142,064.65		-	-	142,064.65	295,914.68	1,996,972.24
November 2024 (estimated)		3,200,434.20	160,021.71		160,021.71		27,868.90	27,868.90	132,152.81	428,067.49	2,129,125.05
December 2024 (estimated)		2,931,526.60	146,576.33		146,576.33		266,361.13	266,361.13	(119,784.80)	308,282.69	2,009,340.25
SUBTOTAL		17,806,596.80	890,329.84	35,497.86	925,827.70	0.00	617,545.01	617,545.01			
January 2025		0.00			0.00			0.00	0.00	0.00	2,009,340.25
February 2025		0.00			0.00			0.00	0.00	0.00	2,009,340.25
March 2025		0.00			0.00			0.00	0.00	0.00	2,009,340.25
April 2025		0.00			0.00			0.00	0.00	0.00	2,009,340.25
May 2025		0.00			0.00			0.00	0.00	0.00	2,009,340.25
June 2025		0.00			0.00			0.00	0.00	0.00	2,009,340.25
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
ESTIMATED CASH BAL		2,009,340.25	890,329.84	35,497.86	925,827.70		617,545.01				

CITY OF HOBBS LODGERS' TAX PROGRAM

12/31/2024

AWARD

PROJECT

DATE

AMOUNT

EXPENSE

ACTUAL

GRANT

12/31/2024 ESTIMATED CASH BALANCE

2,009,340.25

Proof of Cash:

Beginning Cash Available for Profit, Non-Profit, and Public Entities (20%)

340,211.51

22404856	New Mexico Junior College - NJCAA 2024 Golf Champion	1-10-2024	10,500.00	0.00	10,500.00
22404858	Hobbs Airfield Speedway - March 9 and May 10 11	1-10-2024	6,290.00	6,286.00	4.00
22404857	United Way of Lea County - Reading under the Lights	1-10-2024	8,225.00	6,480.50	1,744.50
22404901	Hobbs USSSA - March 16 17, April 26, 27, May 24, 26, May 27	1-10-2024	23,500.00	17,200.00	6,300.00
22405613	Hobbs Chamber of Commerce - Hobbs August Nites Aug 23-24, 2	5-10-2024	20,227.75	13,674.44	6,553.31
22405609	Hobbs Airfield Speedway - Summer Melt Down III Aug 3,2024	5-10-2024	3,145.00	3,143.50	1.50
22405610	United Way of Lea County - Turfs - Flag Bowl - June 8, 2024	5-10-2024	9,395.00	1,388.85	8,006.15
22405610	United Way of Lea County - Turfs - Wheelchair Games - June 29,	5-10-2024	9,395.00	9,395.00	0.00
22405615	Permian Basin USSSA - Last Chance for Rings - July 27-28,2024	5-10-2024	24,986.00	19,253.37	5,732.63
22405611	Hobbs USSSA - NM Men's E State - Aug2-3, 2024	5-10-2024	5,000.00	0.00	5,000.00
22405611	Hobbs USSSA - NM/WTX All State - Aug 2-3,2024	5-10-2024	9,000.00	9,000.00	0.00
22405614	Hobbs Juneteenth Committee - Hobbs Juneteenth Festival June 1	5-10-2024	25,000.00	25,000.00	0.00
22405612	Sheri's House of Hope, Inc. - Hues of Hope Color Run - June 1,2C	5-10-2024	9,500.00	7,119.83	2,380.17
22405626	Hobbs Hispano Camber Foundation - Fiesta De Septiembre - Spt	5-10-2024	25,000.00	18,048.77	6,951.23
22501364	Hobbs Airfield Speedway (remember glizzy Sept 7, 2024/Nov 2)	8-5-2024	6,288.00	6,287.00	1.00
22501626	United Way Lea County - Chili Festival (Sept 27-Sep 28)	8-5-2024	9,830.00	9,830.00	0.00
22501627	Hobbs Eagle Quarterback Club (Fall Season)	8-5-2024	10,100.00	0.00	10,100.00
22501628	Hobbs USSSA (Pretty in Pink - October 11-13 2024)	8-5-2024	9,000.00	6,400.00	2,600.00
22501629	NMJC - Welcome Back Weekend Oct 4 5	8-5-2024	10,070.00	0.00	10,070.00
22501362	Lea County of Arts (A night of culture - 8 31 2024-meet at pole no'	8-5-2024	10,290.00	0.00	10,290.00
	Hobbs Airfield Speedway - Flashlight Cash Days 11 11 2024	10/9/2024	3,143.00	0.00	3,143.00
	Hobbs Chamber of Commerce - Dia de los Muertos 11 11 24	10/9/2024	9,900.00	9,900.00	0.00
	Hobbs Chamber of Commerce - Hobbs Holiday Tourny 2024	10/9/2024	24,999.30	0.00	24,999.30
	Permian Basin USSSA - Hobbs Fall Games 11 2/3 2024	10/9/2024	24,999.30	0.00	24,999.30
	Hobbs USSSA - NM/WTX Challenge Cup	10/9/2024	5,000.00	0.00	5,000.00
	Hobbs USSSA - Toys for Tots	10/9/2024	9,000.00	0.00	9,000.00
	Hobbs Hispano Camber Foundation - Mariachi Christmas 2024	10/9/2024	25,000.00	0.00	25,000.00
	Unity Recovery Solutions - Art for Recovery	10/9/2024	7,500.00	0.00	7,500.00
	Tuff Hedeman Bull Riding Tour 2025	10/9/2024	20,000.00	0.00	20,000.00

Add:	TOTAL REMAINING ALLOCATION FOR PROFIT, NON-PROFIT AND PUBLIC EN	374,283.35	168,407.26	205,876.09
	20% Monthly Tax Revenue (starting April 1st, 2013)			178,065.97

Cash Available for Allocation **312,401.39**

Beginning Cash Available for Local Government (City and County) (40%)

935,581.66

	CORE SUBSIDY 2025	7/1/2025	500,000.00	250,000.00	250,000.00
	City of Hobbs - 2024 NMPRA Event	5-10-2024	38,364.00	29,080.22	9,283.78
	City of Hobbs - The Guide	10/9/2024	13,345.45	0.00	13,345.45
	City of Hobbs - Pickleball Tourney 2025	10/9/2024	35,000.00	0.00	35,000.00
	City of Hobbs - Rockwind Advertising	10/9/2024	46,050.00	0.00	46,050.00

Add:	TOTAL REMAINING ALLOCATION FOR LOCAL GOVERNMENT	632,759.45	279,080.22	353,679.23
	40% Monthly Tax Revenue (starting April 1st, 2013)			356,131.94

Cash Available for Allocation **938,034.37**

Beginning Cash Available for Fire, EMS, Sanitation (15%)

Add:	TOTAL REMAINING ALLOCATION FOR CITY OF HOBBS POLICE AND FIRE	255,000.00	133,549.48	121,450.52
	15% Monthly Tax Revenue (starting April 1st, 2013)		133,549.48	269,111.94

Cash Available for Allocation **-**

Beginning Cash Available for Airline subsidy (25%)

425,264.39

22502003	EDC - MRG Subsidy 2025		237,500.00	0.00	237,500.00
22502004	EDC - Marketing of Airline 2025		200,000.00	64,651.55	135,348.45

Add:	25% Monthly Tax Revenue (starting April 1st, 2013)			222,582.46
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TOTAL REMAINING ALLOCATION FOR AIRLINE SUBSIDY **-**

Cash Available for Allocation **274,998.40**



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Resolution No. 7580 - Adopting Budgetary Adjustment #2 for the Fiscal Year 2024-2025

DEPT OF ORIGIN: Finance

DATE SUBMITTED: 1/8/2025

SUBMITTED BY: Deb Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared before the beginning of the fiscal year. As such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation or for issues that arise during the fiscal year.

Enclosed is budgetary adjustment #2 for the current year. A summary of the funds adjusted is attached to this resolution. After the Commission approves this adjustment, it must be forwarded to the Department of Finance & Administration for approval.

Fiscal Impact:

- Total Revenue will be increased by \$46,820.00
- Total Expense will be increased by \$1,825,236.28
- Ending Cash Balance will be \$101,973,613.41 for all funds
- This budget adjustment includes inter-fund transfers
- General fund reserve is decreased from 59% to 58%

Attachments:

Bar 2 exhibit revised
Budget Adjustment Resolution

Recommendation:

Motion to approve the resolution

Approved By:

Toby Spears, Finance Director 1/15/2025

Toby Spears, Finance Director 1/15/2025

Valerie Chacon, City Attorney 1/15/2025

Manny Gomez, City Manager 1/17/2025

City of Hobbs BAR #2
FY25 Fund Summary
Commission Meeting Date: 01/21/2025

	Beginning Cash	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash	
001 GENERAL	90,245,294.77	74,306,658.83	(8,176,455.50)	98,681,013.48	57,694,484.62	58%
002 LAND ACQUISITION	830,648.61	100,000.00		100,000.00	830,648.61	
General Fund Subtotal	91,075,943.38	74,406,658.83	(8,176,455.50)	98,781,013.48	58,525,133.23	
110 LOCAL GOV CORR	843,654.10	192,500.00		536,000.00	500,154.10	
120 POLICE PROTECTION	25,765.23	210,500.00		236,265.23	-	
130 P D N (parif, drug, narcotics)	1,918.75	-		-	1,918.75	
150 COPS GRANT	-	-		-	-	
160 RECREATION (CORE)	1,000.00	1,804,000.00	4,313,813.98	6,117,813.98	1,000.00	
170 OLDER AMERICAN	1,000.00	305,756.66	1,094,830.05	1,375,682.06	25,904.65	
180 GOLF	1,000.10	1,074,000.00	3,412,973.72	4,482,837.94	5,135.88	
190 CEMETERY	1,000.00	224,425.00	1,053,258.20	1,277,683.20	1,000.00	
200 AIRPORT	911,916.58	226,000.00	-	394,500.00	743,416.58	
210 LEGISLATIVE APPROPRIATIONS	1,000.00	12,329,450.28	-	11,086,233.11	1,244,217.17	
220 INTERGOVERNMENTAL GRANTS	18,766,442.92	3,200,000.00	-	21,962,283.79	4,159.13	
230 LODGERS' TAX	1,701,057.56	1,825,000.00	(849,395.45)	1,278,776.68	1,397,885.43	
240 LG ABATEMENT FUND (OPIOID)	150,746.81	435,294.00	-	435,294.00	150,746.81	
250 CANNABIS EXCISE TAX FUND	1,632,106.50	950,000.00	-	27,000.00	2,555,106.50	
270 PUBLIC TRANSPORTATION	1,000.00	2,765,403.01	-	1,757,651.34	1,008,751.67	
280 FIRE PROTECTION	1,914,962.81	740,000.00	-	1,400,608.95	1,254,353.86	
290 EMER MEDICAL SERV	3,659.62	14,763.00	-	14,763.00	3,659.62	
300 2022 Retention LER	-	712,500.00	-	712,500.00	0.00	
310 LEDA	3,361,696.47	-	-	3,361,696.47	-	
320 2023 Recruitment LER	75,717.65	375,000.00	-	450,717.65	(0.00)	
330 CORRECTION RECRUITMENT	-	225,000.00	-	225,000.00	-	
340 FIREFIGHTER RECRUITMENT	-	225,000.00	-	225,000.00	-	
Special Revenue Subtotals	29,395,645.10	27,834,591.95	9,025,480.50	57,358,307.39	8,897,410.16	
370 COMM DEVE CONST	1,000.00	750,000.00	283,344.79	1,033,344.79	1,000.00	
460 BEAUTIFICATION IMPROVEMENT	1,538,849.89	1,500,000.00	670,000.00	3,004,408.00	704,441.89	
480 STREET IMPROVEMENTS	5,573,428.38	2,726,250.00		7,005,475.23	1,294,203.15	
490 CITY COMM. IMPROVEMENTS	12,477,719.58	2,800,000.00	(4,338,562.26)	-	10,939,157.32	
Capital Project Subtotals	19,590,997.85	7,776,250.00	(3,385,217.47)	11,043,228.02	12,938,802.36	
510 UTILITY BOND	45.00	-	307,004.32	307,004.32	45.00	
530 WASTEWATER BOND	1,989,842.96	-	2,442,796.31	2,442,796.31	1,989,842.96	
Debt Service Subtotals	1,989,887.96	-	2,749,800.63	2,749,800.63	1,989,887.96	
100 SOLID WASTE	3,011,066.81	8,700,000.00		8,615,108.72	3,095,958.09	
440 JOINT UTILITY EXTENSIONS CAPITAL PROJECT	1,000.00	250,000.00	2,536,192.47	2,786,192.47	1,000.00	
600 JOINT UTILITY	1,000.00	-	8,173,947.21	8,171,555.29	3,391.92	
610 JOINT UTILITY CONST	1,000.00	525,000.00	11,174,050.83	11,699,050.83	1,000.00	
620 WASTE WATER PLANT CONST	6,319,679.26	1,323,158.55	11,602,587.97	19,244,425.78	1,000.00	
630 JOINT UTILTIY - WASTEWATER	1,000.00	-	6,997,803.70	6,993,888.69	4,915.01	
650 JOINT UTILTIY INCOME - WASTEWATER	12,253,708.45	8,860,000.00	(21,043,187.98)	42,000.00	28,520.47	
660 JOINT UTILITY INCOME	10,991,910.71	10,205,000.00	(19,714,886.90)	-	1,482,023.81	
680 METER DEPOSIT RES	1,629,863.07	300,000.00		300,000.00	1,629,863.07	
690 INTERNAL SUPPLY	71,747.98	225,000.00	59,884.54	284,000.00	72,632.52	
Utility Subtotals	34,281,976.28	30,388,158.55	(213,608.16)	58,136,221.78	6,320,304.89	
640 MEDICAL INSURANCE	1,797,055.78	8,526,923.00	(1,159,000.00)	8,528,859.00	636,119.78	
670 WORKERS COMP TRUST	1,287,796.57	762,840.00		795,680.00	1,254,956.57	
740 INSURANCE - RISK	5,432,955.01	1,750,188.00		2,818,371.00	4,364,772.01	
Internal Service Subtotal	8,517,807.36	11,039,951.00	(1,159,000.00)	12,142,910.00	6,255,848.36	
700 MOTOR VEHICLE	4,410.83	6,000,000.00		6,000,000.00	4,410.83	
710 MUNI JUDGE BOND FUND	110,414.33	-		-	110,414.33	
720 RETIREE HEALTH INSURANCE TRUST FUND	6,648,685.39	1,092,368.00	1,159,000.00	2,251,368.00	6,648,685.39	
730 CRIME LAB FUND	74,200.55	50,000.00		50,000.00	74,200.55	
750 FORECLOSURE TRUST FUND	71.88	-		-	71.88	
770 LIBRARY TRUST	6,682.38	1,500.00		5,000.00	3,182.38	
780 SENIOR CITIZEN TRUST	5,210.94	1,000.00		1,000.00	5,210.94	
790 PRAIRIE HAVEN MEM	6,395.05	-		6,025.45	369.60	
800 COMMUNITY PARK TRUST	1,710.62	-		1,611.00	99.62	
820 EVIDENCE TRUST FUND	178,212.42	5,000.00		-	183,212.42	
830 HOBBS BEAUTIFUL	8,488.85	10,000.00		3,800.00	14,688.85	
860 CITY AGENCY TRUST	1,679.66	1,500.00		1,500.00	1,679.66	
Trust & Agency Subtotals	7,046,162.90	7,161,368.00	1,159,000.00	8,320,304.45	7,046,226.45	
Grand Total All Funds	191,898,420.83	158,606,978.33	(0.00)	248,531,785.75	101,973,613.41	
		46,820.00		1,825,236.28		

BAR #2 Detail

Expense									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #2 Request	Total Budget	Comment
001	010110	41109		CITY MANAGERS OFFICE	PTO BUYOUT (ANNUAL)	15,825.99	11,889.80	27,715.79	Per PTO Payout
001	010125	41109		PLANNING	PTO BUYOUT (ANNUAL)	2,507.00	1,320.55	3,827.55	Per PTO Payout
001	010140	41101		FINANCE/PURCHASING	SALARIES	695,754.53	6,644.00	702,398.53	Reclass of MVD Position to Finance Position
001	010140	41109		FINANCE/PURCHASING	PTO BUYOUT (ANNUAL)	11,618.00	5,745.04	17,363.04	Per PTO Payout
001	010140	41111		FINANCE/PURCHASING	FICA	53,329.49	508.27	53,837.76	Reclass of MVD Position to Finance Position
001	010140	41112		FINANCE/PURCHASING	PERA	107,907.96	950.09	108,858.05	Reclass of MVD Position to Finance Position
001	010145	41102		INFORMATION TECHNOLOGY	OVERTIME	6,000.00	2,000.00	8,000.00	Increase to overtime budget
001	010145	41109		INFORMATION TECHNOLOGY	PTO PAYOUT	21,161.00	(1,502.65)	19,658.35	Per PTO Payout
001	010160	42501		MUNICIPAL COURT	BUILDING AND GROUNDS	2,000.00	2,801.00	4,801.00	To fund pigeon clean up project and janitorial service
001	010190	41101		MOTOR VEHICLE	SALARIES	356,930.74	(6,644.00)	350,286.74	Reclass of MVD Position to Finance Position
001	010190	41109		MOTOR VEHICLE	PTO PAYOUT	-	2,382.51	2,382.51	Per PTO Payout
001	010190	41111		MOTOR VEHICLE	FICA	28,539.48	(508.27)	28,031.21	Reclass of MVD Position to Finance Position
001	010190	41112		MOTOR VEHICLE	PERA	55,840.95	(950.09)	54,890.86	Reclass of MVD Position to Finance Position
001	010201	42706		POLICE ADMINISTRATION	EQUIPMENT UNDER 5000.00	10,000.00	9,000.00	19,000.00	Expense to spend donation from J Buhalts
001	010202	41101		POLICE PATROL	SALARIES - CERTIFIED	3,509,720.26	18,560.00	3,528,280.26	To fund final 11 payperiods per Sgt Union increase
001	010202	41109		POLICE PATROL	PTO PAYOUT	16,868.00	9,610.10	26,478.10	Per PTO Payout
001	010202	41111		POLICE PATROL	FICA	307,609.90	1,420.00	309,029.90	To fund final 11 payperiods per Sgt Union increase
001	010202	41112		POLICE PATROL	PERA	1,002,252.39	4,344.00	1,006,596.39	To fund final 11 payperiods per Sgt Union increase
001	010203	41101		POLICE CRIMINAL INVESTIGATION	SALARIES - CERTIFIED	1,687,451.54	7,357.00	1,694,808.54	To fund final 11 payperiods per Sgt Union increase
001	010203	41109		POLICE CRIMINAL INVESTIGATION	PTO PAYOUT	3,664.00	11,761.17	15,425.17	Per PTO Payout
001	010203	41111		POLICE CRIMINAL INVESTIGATION	FICA	151,027.78	563.00	151,590.78	To fund final 11 payperiods per Sgt Union increase
001	010203	41112		POLICE CRIMINAL INVESTIGATION	PERA	426,585.45	1,722.00	428,307.45	To fund final 11 payperiods per Sgt Union increase
001	010204	41101		POLICE SUPPORT	SALARIES - CERTIFIED	1,733,795.06	12,020.00	1,745,815.06	To fund final 11 payperiods per Sgt Union increase
001	010204	41109		POLICE SUPPORT	PTO PAYOUT	6,882.00	(3,899.10)	2,982.90	Per PTO Payout
001	010204	41111		POLICE SUPPORT	FICA	148,894.88	919.00	149,813.88	To fund final 11 payperiods per Sgt Union increase
001	010204	41112		POLICE SUPPORT	PERA	409,015.02	2,813.00	411,828.02	To fund final 11 payperiods per Sgt Union increase
001	010206	41109		POLICE DETENTION-JAIL	PTO PAYOUT	3,018.00	14,773.17	17,791.17	Per PTO Payout
001	010207	41101		POLICE SURVEILLANCE - EAGLE	SALARIES	617,067.30	4,413.00	621,480.30	To fund final 11 payperiods per Sgt Union increase
001	010207	41109		POLICE SURVEILLANCE - EAGLE	PTO BUYOUT	4,388.00	1,964.64	6,352.64	Per PTO Payout
001	010207	41111		POLICE SURVEILLANCE - EAGLE	FICA	54,704.25	338.00	55,042.25	To fund final 11 payperiods per Sgt Union increase
001	010207	41112		POLICE SURVEILLANCE - EAGLE	PERA	143,790.51	1,033.00	144,823.51	To fund final 11 payperiods per Sgt Union increase
001	010208	41109		PD ANIMAL ADOPTION	PTO BUYOUT (ANNUAL)	1,954.00	2,607.92	4,561.92	Per PTO Payout
001	010209	41109		PD CODE ENFORCEMENT	PTO BUYOUT (ANNUAL)	337.00	5,077.30	5,414.30	Per PTO Payout
001	010220	41109		FIRE/AMBULANCE	PTO PAYOUT	47,813.00	31,628.10	79,441.10	Per PTO Payout
001	010220	42635		FIRE/AMBULANCE	WIPP JPA	7,000.00	33,000.00	40,000.00	per new wipp moa - ofsetting revenue in this budget
001	010310	41109		LIBRARY	PTO PAYOUT	5,368.00	383.12	5,751.12	Per PTO Payout
001	010310	46326		LIBRARY	STATE GRANTS-IN-AID	10,000.00	288.00	10,288.00	Increase for State Grants in Aid award
001	010320	41109		PARKS	PTO PAYOUT	7,878.00	237.68	8,115.68	Per PTO Payout
001	010320	42603	00390	PARKS	MADDOX SHRUB REMOVEAL GRANT	-	6,820.00	6,820.00	Maddox Shrub removal grant
001	010321	42517		SPORTS FIELDS	FIELD LIGHTING REPAIRS	15,000.00	18,000.00	33,000.00	Improvements to Field Lighting (sports fields)
001	010321	42538		SPORTS FIELDS	REPAIR-ELECTRICAL	15,000.00	2,500.00	17,500.00	To assist with other repairs for sports fields
001	010326	41101		HARRY MCADAMS	SALARIES	549,356.92	(30,000.00)	519,356.92	Transfer from Salaries for overtime
001	010326	41102		HARRY MCADAMS	OVERTIME	52,000.00	30,000.00	82,000.00	Transfer from Salaries for overtime
001	010326	41109		HARRY MCADAMS	PTO PAYOUT	-	11,932.22	11,932.22	Per PTO Payout
001	010330	41109		RECREATION	PTO PAYOUT	7,410.00	(1,255.32)	6,154.68	Per PTO Payout
001	010335	41109		POOLS	PTO PAYOUT	-	703.01	703.01	Per PTO Payout

BAR #2 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #2 Request	Total Budget	Comment
001	010410	41109		ENGINEERING	PTO PAYOUT	6,651.00	(4,537.31)	2,113.69	Per PTO Payout
001	010412	41109		TRAFFIC	PTO PAYOUT	-	173.94	173.94	Per PTO Payout
001	010413	41109		WAREHOUSE	PTO PAYOUT	4,650.00	(1,118.40)	3,531.60	Per PTO Payout
001	010415	41109		MAPPING	PTO PAYOUT	-	4,181.37	4,181.37	Per PTO Payout
001	010420	41101		GENERAL SVCS-GARAGE	SALARIES	504,159.43	(15,980.80)	488,178.63	For reclass of Gen Service admin to additional building inspections assistant
001	010420	41108		GENERAL SVCS-GARAGE	BONUS/INCENTIVE PAY	-	12,000.00	12,000.00	CDL Pay for employees
001	010420	41109		GENERAL SVCS-GARAGE	PTO PAYOUT	10,091.00	(6,624.04)	3,466.96	Per PTO Payout
001	010420	41111		GENERAL SVCS-GARAGE	FICA	41,989.34	(1,222.53)	40,766.81	For reclass of Gen Service admin to additional building inspections assistant
001	010420	41112		GENERAL SVCS-GARAGE	PERA	79,450.68	(2,445.06)	77,005.62	For reclass of Gen Service admin to additional building inspections assistant
001	010420	42202		GENERAL SVCS-GARAGE	COMMUNICATIONS	1,800.00	5,000.00	6,800.00	Increased charged year to date
001	010420	42332		GENERAL SVCS-GARAGE	FILTERS	20,000.00	3,776.58	23,776.58	Janitorial services for crime lab
001	010421	41109		BUILDING MAINTENANCE	PTO PAYOUT	689.00	1,123.13	1,812.13	Per PTO Payout
001	010421	44901	00242	BUILDING MAINTENANCE	BUILDING ROOF UPGRADES	478,381.18	849,025.00	1,327,406.18	To fund award of 3 roofs that need to be replaced
001	010422	41101		CODE ENFORCEMENT	SALARIES	355,290.18	15,980.80	371,270.98	For reclass of Gen Service admin to additional building inspections assistant
001	010422	41109		CODE ENFORCEMENT	PTO PAYOUT	4,283.00	2,437.00	6,720.00	Per PTO Payout
001	010422	41111		CODE ENFORCEMENT	FICA	30,161.99	1,222.53	31,384.52	For reclass of Gen Service admin to additional building inspections assistant
001	010422	41112		CODE ENFORCEMENT	PERA	54,358.99	2,445.06	56,804.05	For reclass of Gen Service admin to additional building inspections assistant
001	010423	41109		STREETS/HIGHWAYS	PTO PAYOUT	8,655.00	2,385.03	11,040.03	Per PTO Payout
001	010423	42246		STREETS/HIGHWAYS	MODIFIED ASPHALT MATERIAL	25,000.00	14,000.00	39,000.00	Transfer for additional Cold Mix
001	010423	42403		STREETS/HIGHWAYS	MACHINE REPAIR AND MAINTENANCE	75,000.00	(14,000.00)	61,000.00	Transfer for additional Cold Mix
001	010423	43003		STREETS/HIGHWAYS	VEHICLE REPLACEMENT	359,000.00	(10,797.00)	348,203.00	For a Salt Spreader
001	010423	43006		STREETS/HIGHWAYS	EQUIPMENT OVER 5000	-	10,797.00	10,797.00	For a Salt Spreader
001 Total							1,103,092.54		
160	164016	41109		HEALTH WELLNESS LEARNING C	PTO BUYOUT (ANNUAL)	7,335.00	5,137.98	12,472.98	Per PTO Payout
160	164016	42210		HEALTH WELLNESS LEARNING C	SERVICE/MAINT. CONTRACT	97,469.38	25,000.00	122,469.38	For additional perventive maintenance work on facility
160	164016	42403		HEALTH WELLNESS LEARNING C	MACHINE REPAIR % MAINTENANCE	20,000.00	5,000.00	25,000.00	For repairs to CORE exercise equipment
160	164016	42501		HEALTH WELLNESS LEARNING C	BUILDING AND GROUNDS	117,151.18	75,000.00	192,151.18	For repairs to CORE facility
160	164016	42601	00182	HEALTH WELLNESS LEARNING C	LODGERS TAX EVENT (PICKLEBALL)	35,000.00	12,340.00	47,340.00	For repairs to CORE facility
160 Total							122,477.98		
170	174017	41109		OLDER AMERICANS FUND	PTO BUYOUT (ANNUAL)	2,290.00	6,360.24	8,650.24	Per PTO Payout
170 Total							6,360.24		
180	184315	41101		GOLF MTC	SALARIES	669,056.90	(13,000.00)	656,056.90	Transfer from Salaries for overtime
180	184315	41102		GOLF MTC	OVERTIME	54,000.00	13,000.00	67,000.00	Transfer from Salaries for overtime
180	184315	41109		GOLF MTC	PTO BUYOUT (ANNUAL)	13,406.00	(5,059.64)	8,346.36	Per PTO Payout
180	184316	41109		GOLF CLUBHOUSE	PTO BUYOUT (ANNUAL)	1,176.00	923.76	2,099.76	Per PTO Payout
180 Total							(4,135.88)		
190	194019	41109		CEMETERY FUND	PTO PAYOUT	-	3,192.00	3,192.00	Per PTO Payout
190 Total							3,192.00		
220	224022	44901	00148	INTERGOVERNMENTAL GRANT	LC PAVING REHAB	9,818,499.79	850,000.00	10,668,499.79	to complete west county mill and overlay project
220	224022	44901	00375	INTERGOVERNMENTAL GRANT	LC MISC RESTRICTED CAP PROJ	3,201,888.00	(850,000.00)	2,351,888.00	to complete west county mill and overlay project
220 Total							-		

BAR #2 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #2 Request	Total Budget	Comment
270	274027	41109		PUBLIC TRANSPORTATION FUN	PTO PAYOUT	-	556.33	556.33	Per PTO Payout
270 Total							556.33		
600	604610	41109		WATER DISTRIBUTION	PTO PAYOUT	16,094.00	(1,160.28)	14,933.72	Per PTO Payout
600	604620	41109		PRODUCTION	PTO PAYOUT	5,027.00	274.26	5,301.26	Per PTO Payout
600	604630	41109		WATER OFFICE	PTO PAYOUT	8,819.00	(1,411.40)	7,407.60	Per PTO Payout
600	604650	41109		LABORATORY	PTO PAYOUT	-	847.40	847.40	Per PTO Payout
600	604685	41109		SCADA/COMPUTER OPERATION	PTO PAYOUT	2,396.00	(941.90)	1,454.10	Per PTO Payout
600 Total							(2,391.92)		
610	614061	44901	00091	JOINT UTILITY CONST.	AUTOMATED METER READING SYS	4,229,333.00	600,000.00	4,829,333.00	To fund additional meters - replacement rate outpaced stock of meters
610 Total							600,000.00		
630	634370	41109		WASTEWATER (WWTP)	PTO PAYOUT	12,048.00	(3,915.01)	8,132.99	Per PTO Payout
630 Total							(3,915.01)		
Grand Total							1,825,236.28		

Revenue

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
001	010202	30714		GENERAL FUND REVENUE	JPA - WIPP	-	(40,000.00)	(40,000.00)	per new wipp moa - ofsetting expense in this budget
001	019999	30708	00390	GENERAL FUND REVENUE	MADDOX SHRUB REMOVAL GRANT	-	(6,820.00)	(6,820.00)	Maddox Shrub removal grant
Revenue Total							(46,820.00)		

Transfers

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
490	499999	30866		CITY COMMISSION REVENUE	TRANSFER TO 1	-	849,025.00	849,025.00	Transfer from Infrastructure tax to General fund to pay for the budget request for roof replacement
001	019999	30843		GENERAL FUND REVENUE	TRANSFER FROM - 49	-	(849,025.00)	(849,025.00)	
660	669999	30825		JOINT UTILITY WATER INC REV	TRANSFER TO - 61	-	600,000.00	600,000.00	
610	619999	30846		JOINT UTILITY CONST REV	TRANSFER FROM - 66	-	(600,000.00)	(600,000.00)	
001	019999	30890		GENERAL FUND REVENUE	TRANSFER TO 16	-	122,477.98	122,477.98	
160	169999	30851		HEALTH WELLNESS LEARNING C	TRANSFER FROM 1	-	(122,477.98)	(122,477.98)	
001	019999	30805		GENERAL FUND REVENUE	TRANSFER TO - 19	-	3,192.00	3,192.00	
190	199999	30832		CEMETERY FUND REVENUE	TRANSFER FROM - 1	-	(3,192.00)	(3,192.00)	
Transfer Total							-		

CITY OF HOBBS

RESOLUTION NO. _____

BUDGETARY ADJUSTMENT #2

FISCAL YEAR 2024-2025

WHEREAS, the fiscal budget for the City of Hobbs is prepared, reviewed, and approved prior to the beginning of the fiscal year; and

WHEREAS, from time to time it becomes necessary to adjust the budget due to items not contemplated at the time it is prepared; and

WHEREAS, included in this budgetary adjustment total revenue has increased by \$46,820.00, total expense has increased by \$1,825,236.28 and interfund transfers are included.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein-referenced budget adjustments be approved.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Department of Finance and Administration of the State of New Mexico and that a copy of this Resolution is forwarded to their office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED, AND APPROVED this 21st day of January 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Consideration of Approval of a CES Contract with G & G Roofing for Roof and HVAC Replacement at Municipal Court, Police Dept. and Police Dept. Annex in the Amount of \$2,128,051.32

DEPT OF ORIGIN: General Services

DATE SUBMITTED: 8/7/2024

SUBMITTED BY: Shelia Baker, General Services Director

Summary:

KWA Engineering & Building Science Co., Inc. requested quotes from three qualified contractors utilizing their CES contracts. Quotes for roofing projects at Municipal Court, Police Department and PD Annex were due by Friday, July 26, 2024. There were two replacement options provided, built up gravel and TPO. TPO was selected due to it having a lighter weight, providing savings on cooling costs due to reflectivity and being less expensive to install. The project includes replacement of HVAC units as well.

Company	Municipal Court	PD	PD Annex
G&G Roofing	\$339,090.88	\$960,874.06	\$828,086.38
Roofs Inc.	\$425,638.00	\$1,428,360.00	\$1,464,577.00
J3Systems	No bid	No bid	No bid

It is the recommendation of the General Services Dept. to award G&G Roofing CES Contract No. 2023-07-G1111-6 in the amount of \$2,128,051.32. A budget adjustment is needed in order to encumber the full amount.

Fiscal Impact:

Estimated Cost: \$2,250,927.92 (inclusive of NMGR)T)
Budget Number: 214021-44901-00372 Budget Amount: \$1,000,000
Budget Number: 010421-44901-00242 Budget Amount: \$401,903.44

Subject to Commission and DFA approval of the BAR. The amount of the budget adjustment is \$849,025.00. (transfer of Fund 49 infrastructure tax)

Attachments:

Bid Tabulation Roofing and HVAC Improvements

Recommendation:

Award CES Contract to G&G Roofing for Roof and HVAC Replacement at Municipal Court, Police Department and PD Annex

Approved By:

Shelia Baker, General Services Director	1/8/2025
Toby Spears, Finance Director	1/8/2025
Valerie Chacon, City Attorney	1/9/2025
Manny Gomez, City Manager	1/13/2025

PROPOSAL TABULATION FORM

KWA PROJECT NO.: 10001-23-04

PROJECT NAME: ROOFING & HVAC IMPROVEMENTS AT VARIOUS FACILITIES

PROJECT OWNER: CITY OF HOBBS NM

BID DATE: FRIDAY, JULY 26, 2024 AT 2:00 PM MST



ENGINEERING & BUILDING
SCIENCE COMPANY, INC.

BIDDERS	ALTERNATE PROPOSAL NO. 1 POLICE STATION TOTAL PROPOSAL	ALTERNATE PROPOSAL NO. 2 MUNICIPAL COURT TOTAL PROPOSAL	ALTERNATE PROPOSAL NO. 3 TOTAL POLICE ANNEX
G & G ROOFING	\$ 960,874.06	\$ 339,090.88	\$ 828,086.38
ROOFS INC.	\$ 1,428,360.00	\$ 425,638.00	\$ 1,464,577.00
J3 SYSTEMS	\$ -	\$ -	\$ -



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Consideration of Approval of a Contract with Constructors, Inc., in the Amount of \$2,831,739.66 for Mill and Overlay of West County Road (State of New Mexico Price Agreement 40-80500-23-17072)

DEPT OF ORIGIN: General Services

DATE SUBMITTED: 1/6/2025

SUBMITTED BY: Shelia Baker, General Services Director

Summary:

The General Services Dept. requested a quote from Constructors, Inc., an awarded vendor of State of NM Price Agreement 40-80500-23-17072, for mill and overlay and striping of NM208 (West County Road). The project was awarded a legislative grant in the amount of \$2,000,000.

The project would not begin until after DFA approval of the BAR. A proposed project schedule will be presented to the City at the pre-construction meeting.

Fiscal Impact:

Budget Number: 214021-44901-00383

Quote: \$2,831,739.66 (inclusive of NMGRT)

Budget Amount: \$2,000,000

Subject to Commission and DFA approval of the BAR.

Attachments:

Hobbs West County Road Estimate

Pages from 40-80500-23-17072 HMA_D-2

Recommendation:

Consider and approve a contract with Constructors, Inc. through State of New Mexico Price Agreement

Approved By:

Shelia Baker, General Services Director 1/8/2025

Toby Spears, Finance Director 1/8/2025

Valerie Chacon, City Attorney 1/9/2025

Manny Gomez, City Manager 1/13/2025



CONSTRUCTORS, INC

Dirt, Asphalt, Concrete, and Utilities Construction
 Aggregate and Asphalt Products
 Public Works Registration # 0101462009071

Proposal Submitted To:	City of Hobbs	Job Name:	West County Road
Attn:	Jana White	Place of Job	Hobbs, NM West County Rd from 62/180 north to Rail Road Tracks just sout of Lovington Highway
Billing Address:		Architect or Engineer:	N/A
City, State, Zip:	Hobbs, NM	Date of Plans:	N/A
Phone #:	575-397-9318	Date of Proposal:	11/6/24
Email:	jwhite@hobbsnm.org	Special Note / Addendum(s):	Procured through Price Agreement 40-80500-23-17072

Description	Quantity	Units	Unit Price	Total
ITEM 1- HOT MIX ASPHALT PAVEMENT SP-IV WITH PG 70-22 COMPLETE IN PLACE (EXCEPT FOR BINDER) - 0 TO 60,000 TONS IN THE HOBBS & JAL AREA	22100.00	TONS	\$ 55.00	\$ 1,215,500.00
ITEM 9- ASPHALT BINDER 70-22 HOT MIX ASPHALT BINDER IN THE HOBBS & JAL AREA	1095.00	TONS	\$ 833.00	\$ 912,135.00
ITEM 12-EMULSIFIED ASPHALT (CSS-1 OF SS-1) FOR TACK COAT, COMPLETE IN PLACE -21 TONS AND OVER IN THE HOBBS & JAL AREA	46.00	TONS	\$ 650.00	\$ 29,900.00
ITEM 151 - TRAFFIC CONTROL URBAN	370.00	HOURS	\$ 250.00	\$ 92,500.00
ITEM 153-SEQUENTIAL ARROW DISPLAY	370.00	HOURS	\$ 20.00	\$ 7,400.00
ITEM 156- REFLECTORIZED 4" PAINTED MARKINGS 60,001 LF AND OVER	97050.00	LF	\$ 0.32	\$ 31,056.00
ITEM 160-CHIP SEAL MARKERS, FLIP TYPE TEMPORARY MARKERS FOR PAVEMENT MARKINGS AS REQUIRED BY ENGINEER OR DESIGNEE OF THE USING AGENCY	3000.00	EA	\$ 2.00	\$ 6,000.00
ITEM 161-REMOVAL OF TEMP CHIP SEAL MARKERS, THIS ITEM WILL BE DONE UNDER PROPER TRAFFIC CONTROL ONLY	3000.00	EA	\$ 0.50	\$ 1,500.00
ITEM 163-COLD MILLING BITUMINOUS SURFACE REMOVAL, 1/2" INCREMENTS, 250-000 SY-IN.TO 500,001 SY-IN.	390000.00	SY-IN	\$ 0.80	\$ 312,000.00
ITEM 166-HAULING OF HOT MIX MATERIAL 0-25 MILES FROM HOT PLANT	110500.00	TON-MILES	\$ 0.32	\$ 35,360.00
MOBILIZATION	70.00	MILES	\$ 200.00	\$ 14,000.00
			Sub-Total	\$ 2,657,351.00
			NMGRT at 6.5625%	\$ 174,388.66
			Total	\$ 2,831,739.66

MILL 3" ASPHALT TO ONE FOOT PAST SHOULDER STRIPE AND PLACE BACK 3" OF HMA SP-IV. CONSTRUCTORS KEEPS 50% OF THE MILLINGS

PRICE EXCLUSIONS:	QA TESTING IF REQUIRED, ANY PERMITS OTHER THAN TC PERMIT FROM NMDOT, ANY WORK NOT SPECIFICALLY STATED ABOVE
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We Herby Propose to furnish labor, materials and equipment to complete the project in accordance with above specifications, for the sum listed above plus New Mexico Gross Receipt Tax, with payment due upon receipt of invoice unless prior agreement has been made. Any alterations or deviations from the above specifications involving extra cost will be executed only upon written order, and will become an extra charge over and above the proposed amount above. If payment is not received within 30 days from date of invoice, interest will be charged at 1 1/2% per month or fraction of a month on the unpaid balance plus incidental collection costs, including attorney fees. (As allowed by New Mexico Statute N.M.S.A. 1978, Section 57-28-5). This proposal also serves as acknowledgment of Constructors' request for the location of underground facilities. The property owner and/or the General contractor is responsible for the location of such facilities on private property. Constructors, Inc. is not responsible for damages to underground facilities which are not located and/or mislocated. Facilities are defined as computer lines, telephone, gas, water, sewer, electric, sprinkler, or any other facility installed by man.

Facilities shall be marked prior to the beginning of Constructors, Inc.'s work on the project site. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in the legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to the legal action, as determined by a court of competent jurisdiction.

All material is guaranteed to be as specified. All work is to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by worker's compensation insurance. See additional conditions on back.

Authorized Signature: Mike Martinez

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____
 Date Accepted: _____

3003 S. BOYD DR. - CARLSBAD, NM 88220 - PHONE (575) 885-8838 - FAX (575) 887-0896

SERVING CHAVES, EDDY AND LEA COUNTIES
 Website - www.ciconstructors.com



State of New Mexico General Services Department

Price Agreement

Awarded Vendor:
7 Vendors, See Page 6 for detail.

Price Agreement Number: **40-80500-23-17072**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **As Requested**

Ship To:
New Mexico Department of Transportation
Various Locations

Procurement Specialist: **James Ortega**

Telephone No.: **(505) 795-2516**

Email: **james.ortega@gsd.nm.gov**

Invoice:
As Requested at Time of Order

For questions regarding this agreement please contact:
Morris Hurtado 505-490-7201

Title: Asphalt Concrete Hot-Laid In-Place D-2

Term: April 2, 2024 – April 1, 2025

This Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: ^{4/2/2024}

Dorothy Mendonca
New Mexico State Purchasing Agent

JO JC

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: **40-80500-23-17072**

Awarded Vendors:

(AA) 0000046036
Constructors, Inc.
3003 Boyd Drive
Carlsbad, NM 88220
Mike Martinez, 575-885-8838
mmartinez@ciconstructors.com

Payment Term: Net 30
Delivery: As Requested

(AB) 0000054735
FNF Construction, Inc.
115 S. 48th Street
Tempe, AZ 85281
Byron Hubbard, 480-784-2910
bhubbard@fnfinc.com

Payment Term: Net 30 Days
Delivery: 30 days or as negotiated

(AC) 0000046616
Highland Enterprises Inc
PO Box 2409
Las Cruces, NM 88004
Mark Hettinga, 575-524-3551
hei@highlandnm.com

Payment Term: Net 30
Delivery: As Requested

(AD) 0000081882
J&H Services, Inc.
6616 Gulton Ct NE, Suite 90
Albuquerque, NM 87109
Tyler Koch, 505-896-9428
tyler@jhservicesinc.com

Payment Term: Net 30
Delivery: As Requested

(AE) 0000046063
K. Barnett & Sons, Inc.
PO Box 960
Clovis, NM 88102
Travis Cline, 575-762-4407
travis@kbarnett.com

Payment Term: Net 30 Days
Delivery: See Schedule

(AF) 0000045989
Mesa Verde Enterprises, Inc.
PO Box 907

Payment Term: Net 30
Delivery: As Specified



CITY OF HOBBS

STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Consideration of Approval of a CES Contract for Design Services with Pland Collaborative for the Hobbs' Downtown Shipp Street Plaza Renovation Project, in the Amount of \$124,121.23.

DEPT OF ORIGIN: Engineering

DATE SUBMITTED: 1/8/2025

SUBMITTED BY: Anthony Henry, City Engineer

Summary:

Through continued collaboration and partnership, the City of Hobbs (Grantee) entered into a Grant Agreement with the JF Maddox Foundation (Foundation) for the Hobbs' Downtown Shipp Street Plaza Renovation Project on October 7, 2024, via Resolution 7546, in an amount not to exceed \$1,500,000.00. Exhibit B of the Grant Agreement stipulates that "All requests for funds must be made to the Foundation no later than December 31, 2025," and "All Plaza Improvements funded by this Grant must be completed by the Grantee by December 31, 2025." Finally, Exhibit B states that the "Grantee agrees to submit a final written report to the Foundation of the total cost of the Plaza Improvements, no later than January 31, 2026." It is important to note that Paragraph 1 of the Grant Agreement states that "This grant shall be 'first in' to satisfy the Plaza Improvements prior to any Grantee expenditures."

City of Hobbs staff has negotiated a design fee with Pland Collaborative for the design, bidding, and construction phase services for the project. These design services will include eight (8) separate tasks that include, but are not limited to, the Kickoff Meeting with the JF Maddox Foundation, the City of Hobbs, and other stakeholders; Schematic Design based on the discussion from the kickoff meeting; 65% Design Development based on the review and comments of the Schematic Design; 95% Construction Documents based on the review and comments of the 65% Design Development; 100% Construction Documents based on comments from the 95% review; Bidding Phase Services including project manual preparation, pre-bid conference, and bid opening; Construction Phase Services including providing clarifications, RFI responses, submittal review and approval, pre-construction meeting, substantial completion, and any required site observations. The final task is coordinating and managing Sub-Consultants to include Civil Engineering Services, Electrical Engineering Services, Structural Engineering Services, and Professional Surveying Services needed to complete the design of the project.

Fiscal Impact:

Budget Line:	46-4046-44901-00385	
JF Maddox Foundation Grant:	\$1,500,000.00	Foundation Grant No. 2007053
City of Hobbs Funding:	\$1,504,408.00	Resolution No. 7546
Budgeted:	\$3,004,408.00	
Design Services Fee:	\$116,477.40	
NMGRT@ 6.5625%	\$7,643.83	
Total Design Fee	\$124,121.23	

Attachments:

2024-12-24_Shipp St Plaza_REVISED

Recommendation:

Approved By:

Anthony Henry, City Engineer	1/8/2025
Toby Spears, Finance Director	1/8/2025
Valerie Chacon, City Attorney	1/9/2025
Manny Gomez, City Manager	1/13/2025

December 24, 2024

Manny Gomez
City Manager
City of Hobbs
200 E. Broadway
Hobbs, NM 88240



Re: Shipp Street Plaza – Design Services

Mr. Gomez:

We are very excited to begin the design process on this very important public space in Downtown Hobbs. We intend to use all of our previous efforts as a foundation for design as we bring elements from previous concepts to reality.

Pland and our subconsultants will design and produce construction documents and specifications for the improvements to Shipp Street Plaza to include but not limited to hardscape elements, landscape, irrigation, electrical/lighting, utilities, grading and drainage, wayfinding and site furnishings. We understand the budget for the project (design fees and construction costs) will be \$3M. Additionally, this project is the first in a sequence of potentially other improvement projects in the district. We will ensure that the new plaza design considers any future improvements along Broadway and within the district such as gateway monumentation, wayfinding, public art and lighting.

Pland Collaborative is pleased to offer the City of Hobbs the following services for the project:

A. SERVICES:

1. Task 1 - Kick-off Meeting: We will have a kick-off meeting with the JF Maddox Foundation, the City of Hobbs and other stakeholders to summarize our planning work for the project thus far and receive comments. We will use this feedback as we refine the design in the next task. This task includes one (1) trip to Hobbs to participate in the kick-off meeting.
2. Task 2 – Schematic Design: Based on comments received in Task 1, we will complete a schematic design for the Plaza. We will also provide a schematic opinion of probable construction cost. Pland will participate in an in-person review meeting with the JF Maddox Foundation, City staff and other stakeholders. This task includes one (1) trip to Hobbs to participate in the review meeting.
3. Task 3 - 65% Design Development: Based on comments received in Task 2, we will complete the 65% Design Development drawings for the Plaza. We will also provide an updated opinion of probable construction cost and technical specifications table of contents. Pland will participate in an in-person review meeting with the JF Maddox Foundation, City staff and other stakeholders. This task includes one (1) trip to Hobbs to participate in the review meeting.
4. Task 4 - 95% Construction Documents: Based on comments received in Task 3, we will complete the 95% Construction Document drawings for the Plaza. We will also provide an updated opinion of probable construction cost and draft technical specifications. Pland will participate in an in-person review meeting with the JF Maddox Foundation, City staff and other stakeholders. This task includes one (1) trip to Hobbs to participate in the review meeting.

5. Task 5 - 100% Construction Documents: Based on comments received in Task 4, we will complete the 100% Construction Document drawings for the Plaza. We will also provide a final opinion of probable construction cost and technical specifications. We will submit the drawings electronically to the City of Hobbs and JF Maddox Foundation.

6. Task 6 – Bidding and Negotiation: Pland will prepare the project manual using the City’s boilerplate information. We will be available to answer questions during the bidding period. We will issue any drawing addenda if needed. We will tabulate and certify the bids received. This task includes two (2) trips to Hobbs to participate in the pre-bid conference and bid opening.

7. Task 7 – Construction Phase Services: We will be available to provide clarifications, respond to RFI’s, approve submittals and issue any addenda if needed during the construction period. We will be available for the pre-construction meeting, substantial completion walk through and any site observation in between as required in our drawings and specifications.

8. Task 8 - Sub Consultants:
 - o Civil Engineering: Pland will work with Souder, Miller & Associates. to design the civil scope items for the project.

 - o Electrical Engineering: Pland will work with Architectural Engineering Associates to design the lighting and electrical scope items of the project.

 - o Structural Engineering: Pland will work with Unity Engineering, PC to design any structural scope items.

 - o Topographic Survey: Pland will work with Surveying and Mapping, LLC to provide a topographical survey for the project area.

B. FEES:

Pland Collaborative anticipates spending 635-645 hours in work on the project from Kick-off through Construction Phase Services. We anticipate the development of 18-22 sheets of drawings. Pland proposes the following lump sum fees for our work, payable upon presentation of a monthly statement as design and planning progress in accordance with our Cooperative Education Services (CES) Contract (#2023-01-C123-ALL). *Please note that this is a lump sum proposal; however, the following information indicates estimated hours required to complete each task. Hourly rates shown for Pland are CES discounted rates.*

ITEM #1 Landscape Architecture

Task 1: Kick-Off Meeting

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	12	\$ 1,940.40
Senior Landscape Architect	\$ 122.50	8	<u>\$ 980.00</u>
Task 1 Sub-Total (not including NMGRT):			\$ 2,920.40

Task 2: Schematic Design

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	30	\$ 4,851.00
Senior Landscape Architect	\$ 122.50	24	\$ 2,940.00
Landscape Designer 2	\$ 88.20	106	\$ 9,349.20
Task 2 Sub-Total (not including NMGR):			\$17,140.20

Task 3: 65% Design Development

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	24	\$ 3,880.80
Senior Landscape Architect	\$ 122.50	24	\$ 2,940.00
Landscape Designer 2	\$ 88.20	86	\$ 7,585.20
Task 3 Sub-Total (not including NMGR):			\$14,406.00

Task 4: 95% Construction Documents

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	28	\$ 4,527.60
Senior Landscape Architect	\$ 122.50	20	\$ 2,450.00
Landscape Designer 2	\$ 88.20	72	\$ 6,350.40
Task 4 Sub-Total (not including NMGR):			\$13,328.00

Task 5: 100% Construction Documents

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	16	\$ 2,587.20
Senior Landscape Architect	\$ 122.50	16	\$ 1,960.00
Landscape Designer 2	\$ 88.20	56	\$ 4,939.20
Task 5 Sub-Total (not including NMGR):			\$ 9,486.40

Task 6: Bidding and Negotiation

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	8	\$ 1,293.60
Senior Landscape Architect	\$ 122.50	20	\$ 2,450.00
Landscape Designer 2	\$ 88.20	16	\$ 1,411.20
Task 5 Sub-Total (not including NMGR):			\$ 5,154.80

Task 7: Construction Phase Services

	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Sub-total</u>
Principal Landscape Architect	\$ 161.70	18	\$ 2,910.60
Senior Landscape Architect	\$ 122.50	36	\$ 4,410.00
Landscape Designer 2	\$ 88.20	20	\$ 3,175.20
Task 5 Sub-Total (not including NMGR):			\$ 9,084.60

ITEM #2 (Task 8) Sub-Consultants

Civil Engineering	
Souder, Miller & Associates	\$ 11,870.00
Pland Administrative Fee @ 10%	<u>\$ 1,187.00</u>
Sub-Total:	\$ 13,057.00
Electrical Engineering	
Architectural Engineering Associates	\$ 16,000.00
Pland Administrative Fee @ 10%	<u>\$ 1,600.00</u>
Sub-Total:	\$ 17,600.00
Structural Engineering	
Unity Engineering, PC	\$ 2,000.00
Pland Administrative Fee @ 10%	<u>\$ 200.00</u>
Sub-Total:	\$ 2,200.00
Topographic Surveying:	
Surveying and Mapping, LLC (SAM)	\$ 11,000.00
Pland Administrative Fee @ 10%	<u>\$ 1,100.00</u>
Sub-Total:	\$ 12,100.00

FEE SUMMARY

For Item #1, (Tasks 1-7) Landscape Architectural Services, a lump sum of	\$ 71,520.40
For Item #2, (Task 8) Sub-consultants	\$ 44,957.00
NMGRT @ 6.5625%	\$ 7,643.83
TOTAL FEE INCLUDING TAX.....	\$124,121.23
CES vendor contract number.....	2023-01-C123-ALL
Quote valid for.....	30 days

Please note that this proposal includes a total of six (6) trips by Pland to Hobbs during tasks 1-6. Trips required during task 7 will be as required in our drawings and specifications and are included in our fee. If the project requires Pland to make additional trips to Hobbs, we will do our best to schedule the additional meeting in conjunction with another trip to southeast New Mexico. If the requested trip does not coincide with another project in the area, the trip will be additional services and will be invoiced at the rate of \$1,200.00 per trip. Pland will consult with the City prior to scheduling any additional trips to Hobbs. The parties will agree that any additional trips are necessary prior to Pland planning the same.

This proposal assumes utilities (water and electricity) are available on-site, off-site utility design is specifically excluded from this proposal. If these services are needed, Pland will be happy to work with our sub-consultants to provide an additional services proposal for your review.

We customarily send out our invoices on or about the twenty-fifth of each month and would request payment within 30 days. Please note that we reserve the right to assign, factor, or otherwise collect accounts that are 90 days or more overdue.

Mr. Manny Gomez
December 25, 2024
Page | 5

If the overall scope of work for the project were to change substantially from the assumptions described above, we would appreciate your consideration of a renegotiation of our fee.

If these terms are agreeable to you, please execute a purchase order for this work to CES in the amount required for the selected scope of work (inclusive of NMGRT). Purchase Orders should be uploaded to the Direct Purchase portal accessed through the online interactive Blue Book.

We look forward to working with you in the months to come.

Yours truly,
Pland Collaborative

A handwritten signature in black ink, appearing to read "Jeff Stuart". The signature is stylized with a large initial "J" and a long horizontal flourish extending to the right.

Jeff Stuart
Principal Landscape Architect

Accepted:

City of Hobbs

Date



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Consideration of Approval of Change Order No. 4 for Bid No. 1606-24 2021 Hobbs CDBG Infrastructure Improvements with Ramirez & Sons, Inc. in the Amount of \$1,109,977.80 Including New Mexico Gross Receipts Tax

DEPT OF ORIGIN: Engineering
DATE SUBMITTED: 1/9/2025
SUBMITTED BY: Anthony Henry, City Engineer

Summary:

The City of Hobbs Commission awarded Bid Lot 1 for Bid No. 1606-24 to Ramirez & Sons Inc. on December 11, 2023. Ramirez & Sons Inc. completed construction of Bid Lot 1 on November 15, 2024. The City of Hobbs has since allocated additional funding for the continuation of the 2021 Hobbs CDBG Infrastructure Improvements project and desires to continue the project with the construction of additional Bid Lots as described in Bid No. 1606-24. Based on available funding the Engineering Department recommends the addition of Bid Lots 2, 3, 4, & 5 to the current construction contract and Ramirez & Sons Inc. has expressed interest in continuing the project.

The addition of Bid Lots 2, 3, 4, & 5 will continue the project to approximately three-hundred and forty linear feet (340') to the east of the intersection of Midwest St. and Sixth St. The projects extension includes the reconstruction of Midwest St. from Jefferson to 340' east of Sixth St, one and one half blocks of Fourth St., one and one half blocks of Fifth St., and one and one half blocks of Sixth St. As part of the roadway reconstruction installation of new curb & gutter, sidewalk, ADA improvements, and drainage improvements will be made.

Ramirez & Sons, Inc. has completed projects for the City of Hobbs in the past and is a proven and reputable contractor.

Fiscal Impact:

Budget Line: 01-0100-44901-00326
Budget Available: \$1,500,000.00

Estimated Construction Cost:	\$991,621.40	(Bid Lots 2, 3, 4, & 5)
Admin/Testing/Other:	\$50,000.00	
Subtotal:	\$1,041,621.40	
NMGRT @ 6.5625%:	\$65,356.40	
Change Order No. 4 Total:	\$1,109,977.80	

Attachments:

Change Order No. 4

Recommendation:

Consideration and Approval of Change Order No. 4 for the award of Bid Lots 2, 3, 4, & 5 for Bid No. 1606-24 2021 Hobbs CDBG Infrastructure Improvements Project to Ramirez & Sons, Inc.

Approved By:

Anthony Henry, City Engineer	1/9/2025
Toby Spears, Finance Director	1/9/2025
Valerie Chacon, City Attorney	1/9/2025
Manny Gomez, City Manager	1/13/2025

Change Order No. 4

Date of Issuance:	1/21/25	Effective Date:	1/21/25
Owner:	City of Hobbs	Owner's Contract No.:	1606-24
Contractor:	Ramirez & Sons Inc.	Contractor's Project No.:	230091
Engineer:	City of Hobbs Engineering Dept.	Engineer's Project No.:	41-1696
Project:	2021 Hobbs CDBG Infrastructure Improvements Project	Grant Number:	City Funded

The Contract is modified as follows upon execution of this Change Order:

Existing Bid Item Quantities shall be modified as described and as shown in the table below to account for the addition of Bid Lots 2, 3, 4, & 5 as described in City of Hobbs Bid No. 1606-24.

Bid Item No.	Existing Item Quantity	New Item Quantity	Units	Existing Unit Price	New Unit Price	Existing Item Value	New Item Value	Net Contract Change
203000	1,280	3008	CY	\$ 14.00	\$ 14.00	\$ 17,920.00	\$ 42,112.00	\$ 24,192.00
203200	840	2847	CY	\$ 34.00	\$ 34.00	\$ 28,560.00	\$ 96,798.00	\$ 68,238.00
207000	10,682	20347	SY	\$ 3.00	\$ 3.00	\$ 32,046.00	\$ 61,041.00	\$ 28,995.00
303160	10,682	20347	SY	\$ 7.00	\$ 7.00	\$ 74,774.00	\$ 142,429.00	\$ 67,655.00
408100	19.29	38	TON	\$ 550.00	\$ 550.00	\$ 10,609.50	\$ 20,900.00	\$ 10,290.50
423270	10,682	20347	SY	\$ 18.00	\$ 18.00	\$ 192,276.00	\$ 366,246.00	\$ 173,970.00
533000	16	16	SY	\$ 750.00	\$ 750.00	\$ 12,000.00	\$ 12,000.00	\$ -
601000	1	1	LS	\$ 20,000.00	\$ 42,000.00	\$ 20,000.00	\$ 42,000.00	\$ 22,000.00
603281	1	1	LS	\$ 4,500.00	\$ 5,300.00	\$ 4,500.00	\$ 5,300.00	\$ 800.00
607199	1	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -
608004	1,770.10	4096	SY	\$ 85.00	\$ 85.00	\$ 150,458.50	\$ 348,160.00	\$ 197,701.50
608106	1,401.34	2829	SY	\$ 90.00	\$ 90.00	\$ 126,120.60	\$ 254,610.00	\$ 128,489.40
608118	258.47	494	SY	\$ 100.00	\$ 100.00	\$ 25,847.00	\$ 49,400.00	\$ 23,553.00
609500	3,292	6604	LF	\$ 28.00	\$ 28.00	\$ 92,176.00	\$ 184,912.00	\$ 92,736.00
609696	239.93	442	LF	\$ 100.00	\$ 100.00	\$ 23,993.00	\$ 44,200.00	\$ 20,207.00
609706	1,335	2958	LF	\$ 28.00	\$ 28.00	\$ 37,380.00	\$ 82,824.00	\$ 45,444.00
618000	1	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
621000	1	1	LS	\$ 12,900.00	\$ 23,000.00	\$ 12,900.00	\$ 23,000.00	\$ 10,100.00
623501	1	1	EA	\$ 35,600.00	\$ 35,600.00	\$ 35,600.00	\$ 35,600.00	\$ -
662400	5	13	EA	\$ 800.00	\$ 800.00	\$ 4,000.00	\$ 10,400.00	\$ 6,400.00

Bid Item No.	Existing Item Quantity	New Item Quantity	Units	Existing Unit Price	New Unit Price	Existing Item Value	New Item Value	Net Contract Change
662500	5	13	EA	\$ 1,150.00	\$ 1,150.00	\$ 5,750.00	\$ 14,950.00	\$ 9,200.00
663855	4	7	EA	\$ 230.00	\$ 230.00	\$ 920.00	\$ 1,610.00	\$ 690.00
663890	1	7	EA	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 7,000.00	\$ 6,000.00
663944	0	108	LF	\$ -	\$ 35.00	\$ -	\$ 3,780.00	\$ 3,780.00
663965	0	14	EA	\$ -	\$ 500.00	\$ -	\$ 7,000.00	\$ 7,000.00
667004	1	1	LS	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
667110	21	47	EA	\$ 400.00	\$ 400.00	\$ 8,400.00	\$ 18,800.00	\$ 10,400.00
701000	0	200	SF	\$ 40.00	\$ 40.00	\$ -	\$ 8,000.00	\$ 8,000.00
701100	126	290	LF	\$ 20.00	\$ 20.00	\$ 2,520.00	\$ 5,800.00	\$ 3,280.00
701200	9	19	EA	\$ 350.00	\$ 350.00	\$ 3,150.00	\$ 6,650.00	\$ 3,500.00
801000	1	1	LS	\$ 16,000.00	\$ 35,000.00	\$ 16,000.00	\$ 35,000.00	\$ 19,000.00
Totals						\$ 974,200.60	\$1,965,822.00	\$991,621.40

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>983,366.00</u>	Original Contract Times: Substantial Completion: <u>July 16, 2024</u> Ready for Final Payment: <u>August 16, 2024</u> Days
Decrease from previously approved Change Orders \$ <u>9,165.40</u>	Change from previously approved Change Orders: Substantial Completion: <u>122 calendar days</u> Ready for Final Payment: <u>98 calendar days</u> Days
Contract Price prior to this Change Order: \$ <u>974,200.60</u>	Contract Times prior to this Change Order: Substantial Completion: <u>November 15, 2024</u> Ready for Final Payment: <u>November 22, 2024</u> Dates
Increase of this Change Order: \$ <u>991,621.40</u>	Increase of this Change Order: Substantial Completion: <u>252 Calendar Days</u> Ready for Final Payment: <u>259 Calendar Days</u> Days
Contract Price incorporating this Change Order: \$ <u>1,965,822.00</u>	Contract Dates with all approved Change Orders: Substantial Completion: <u>July 25, 2025</u> Ready for Final Payment: <u>August 8, 2025</u> Dates

[Required Signatures Next Page]

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____ By: _____ By: _____
 Engineer (if required) Owner (Authorized Signature) Contractor (Authorized Signature)

Title: Assistant City Manager Title Mayor Title _____

Date: 1/21/25 Date 1/21/25 Date _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Resolution No. 7581 - PUBLIC HEARING: Enforcing or Rescinding Resolution No. 7572 as it Applies to Condemned Property at 2225 North Kingsley

DEPT OF ORIGIN: Legal

DATE SUBMITTED: 1/9/2025

SUBMITTED BY: Valerie Chacon, City Attorney

Summary:

On December 2, 2024, the City Commission adopted Resolution No 7572 finding the property located at 2225 N. Kingsley, damaged and dilapidated, a menace to public comfort, health and safety and requiring its removal. Property occupant Hal Headstream, has filed a written objection to the condemnation of the property. Pursuant to HMC Section 8.24.040 and NMSA 1978, §3-18-5, a condemnation hearing is to be held by the Commission to determine if Resolution No. 7572 as it applies to the specific property should be enforced or rescinded.

Fiscal Impact:

The demolition and cleanup of this property will cost approximately \$24,615.94.

Attachments:

Resolution Condemnation 2225 Kingsley
20241209115739556
condemnhrg43

Recommendation:

Adopted the Resolution to enforce or rescind Resolution No. 7572 as it relates to the property located at 2225 N. Kingsley in Hobbs, New Mexico.

Approved By:

Valerie Chacon, City Attorney	1/9/2025
Toby Spears, Finance Director	1/9/2025
Valerie Chacon, City Attorney	1/10/2025
Manny Gomez, City Manager	1/13/2025

CITY OF HOBBS

RESOLUTION NO. 7582

A RESOLUTION ENFORCING/RESCINDING RESOLUTION NO. 7572 AS IT APPLIES TO
THE PROPERTY AT 2225 NORTH KINGSLEY, HOBBS, NM 88240

WHEREAS, THIS Commission approved Resolution No. 7572 finding the structure at 2225 North Kingsley, Hobbs, NM 88240, was ruined, damaged, and dilapidated, and a menace to the public comfort, health and safety and requires remediation;

WHEREAS, Tracy Headstream timely filed a written objection; and

WHEREAS, THIS Commission has held a hearing on its Resolution; and

WHEREAS, THIS Commission has considered the evidence presented by Tracy Headstream against its Resolution as well as the evidence presented in favor of the Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that its Resolution No. 7572 as it applies only to the property at 2225 North Kingsley, Hobbs, NM 88240 should be, and hereby is enforced/rescinded.

PASSED, ADOPTED AND APPROVED this 21st day of January, 2025

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

12-9-2024

To: The City of Hobbs NM

I object to the condemnation
of 2225 Kingsley Hobbs
NM Lea County 88240
LOT 3 BLOCK 5 of
Shell addition to Hobbs NM

↓
Hal Headstream

HAI HEADSTREAM
2225 Kingsley
Hobbs NM 88240

575 441 3975 Telephone

halheadstream13@gmail.com

RECEIVED

DEC 09 2024

OFFICE OF THE CITY CLERK
HOBBS, NEW MEXICO

NOTICE OF CONDEMNATION HEARING

Pursuant to Chapter 8.24.040 of the Hobbs Municipal Code, notice is hereby given that a hearing has been set before the Hobbs City Commission on **Tuesday, January 21, 2025, at 6:00 p.m.** in the City Commission Chamber, City Hall, 200 East Broadway, Hobbs, New Mexico, to consider all evidence for and against Resolution No. 7572 to determine if the resolution should be enforced or rescinded as to the following properties as to which written objections have been filed.

OWNER - MAILING ADDRESS

PROPERTY ADDRESS

Tracy Headstream (Owner)
P. O. Box 2363
Hobbs, NM 88240

2225 Kingsley

Hal Headstream (Objector)
2225 Kingsley
Hobbs, NM 88240
halheadstream13@gmail.com

Laundry Lounge Hobbs, LLC (Owner)
3502 SW Fairlawn Road, Suite 200
Topeka, KS 66614
keithleimbach@icloud.com

400 North Turner

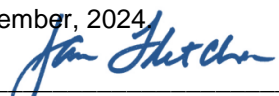
DATED this 27th day of December, 2024.

CITY OF HOBBS, NEW MEXICO



JAN FLETCHER, City Clerk

I hereby certify that a copy of the foregoing Notice of Hearing was mailed via regular mail and emailed to the property owner(s) at the addresses listed above on this 27th day of December, 2024.



JAN FLETCHER, City Clerk



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
January 21, 2025

SUBJECT: Resolution No. 7582 - PUBLIC HEARING: Enforcing or Rescinding Resolution No. 7572 as it Applies to Condemned Property at 400 North Turner

DEPT OF ORIGIN: Legal

DATE SUBMITTED: 1/9/2025

SUBMITTED BY: Amber Leija, Assistant City Attorney

Summary:

On December 2, 2024, the City Commission adopted Resolution No 7572 finding the property located at 400 N. Turner, damaged and dilapidated, a menace to public comfort, health and safety and requiring its removal. Property owner, Laundry Lounger, has filed a written objection to the condemnation of the property. Pursuant to HMC Section 8.24.040 and NMSA 1978, §3-18-5, a condemnation hearing is to be held by the Commission to determine if Resolution No. 7572 as it applies to the specific property should be enforced or rescinded.

Fiscal Impact:

The demolition and cleanup of this property will cost approximately \$51,000.00.

Attachments:

Resolution Condemnation 400 North Turner
Doc - Dec 7 2024 - 3-09 PM
condemnhrg43

Recommendation:

Adopted the Resolution to enforce or rescind Resolution No. 7572 as it relates to the property located at 400 N. Turner in Hobbs, New Mexico.

Approved By:

Valerie Chacon, City Attorney 1/9/2025
Toby Spears, Finance Director 1/9/2025
Valerie Chacon, City Attorney 1/10/2025
Manny Gomez, City Manager 1/13/2025

CITY OF HOBBS

RESOLUTION NO. 7583

A RESOLUTION ENFORCING/RESCINDING RESOLUTION NO. 7572 AS IT APPLIES TO
THE PROPERTY AT 400 NORTH TURNER, HOBBS, NM 88240

WHEREAS, THIS Commission approved Resolution No. 7572 finding the structure at 400 North Turner, Hobbs, NM 88240, was ruined, damaged, and dilapidated, and a menace to the public comfort, health and safety and requires remediation;

WHEREAS, Keith Leimbach, Laundry Lounger Hobbs, LLC, timely filed a written objection; and

WHEREAS, THIS Commission has held a hearing on its Resolution; and

WHEREAS, THIS Commission has considered the evidence presented by Keith Leimbach against its Resolution as well as the evidence presented in favor of the Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that its Resolution No. 7572 as it applies only to the property at 400 North Turner, Hobbs, NM 88240 should be, and hereby is enforced/rescinded.

PASSED, ADOPTED AND APPROVED this 21st day of January, 2025

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



LaundryLounge

3501 SW Fairlawn Road, Suite 200, Topeka, Kansas, 66614

December 3, 2024

ATTN: City of Hobbs, New Mexico

Re: Objection to Condemnation, 400 N. Turner, Hobbs, NM

I'm sending this letter on behalf of LaundryLounge, LLC, the ownership group for the property located at 400 N. Turner in Hobbs, New Mexico in response to the hearing held on December 2, 2024 at the Hobbs City Hall.

We request your consideration for extending the timeline for condemning our building. This building was purchased with the intention of developing a laundromat facility consistent with our other properties located in Colorado Springs, CO (www.ourlaundrylounge.com). After the purchase, we submitted full architectural and MEP plans for this project which were subsequently approved by the city. We completed the asbestos abatement, removed the existing equipment, upgraded to a larger water line to the building, and prepared to begin the build-out. These plans were disrupted and construction was never completed.

We will improve the property. We have plans to continue the landscape maintenance, remove existing shrubbery, cover/repair all existing soffits, and begin the process to complete a 'vanilla-shell interior' along with overall clean-up and general repairs. Our intention is to complete this upgrade in the coming months and either rent or sell the building as office-space.

We appreciate your consideration and we plan to attend the next review meeting either in person or by phone.

Respectfully,

Keith Leimbach
Managing Member
LaundryLounge, LLC
720-966-3086

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P. O. Box 2363
Hobbs, NM 88240

2225 Kingsley

Hal Headstream (Objectioneer)
2225 Kingsley
Hobbs, NM 88240
halheadstream13@gmail.com

Laundry Lounge Hobbs, LLC (Owner)
3502 SW Fairlawn Road, Suite 200
Topeka, KS 66614
keithleimbach@icloud.com

400 North Turner

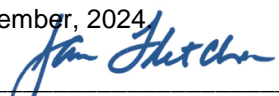
DATED this 27th day of December, 2024.

CITY OF HOBBS, NEW MEXICO



JAN FLETCHER, City Clerk

I hereby certify that a copy of the foregoing Notice of Hearing was mailed via regular mail and emailed to the property owner(s) at the addresses listed above on this 27th day of December, 2024.



JAN FLETCHER, City Clerk